

A G E N D A

A regular meeting of the City of Waxahachie Cemetery Board to be held on **Thursday, January 10, 2019** at **8:30 a.m.** in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members: Chad Hicks, Chairman
Peggy Crabtree
Connie McGuire
Chelsea Holder
Perry Giles

1. Call to Order
2. Reorganize the Board
3. **Public Comments:** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approval of minutes of the City Cemetery Board meeting of November 1, 2018
5. Hear report on cemetery activities and take any necessary action
6. Discuss cemetery projects and take any necessary action
7. Adjourn

The Cemetery Board reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX

<p><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p>

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, November 1, 2018 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Chad Hicks, Chairman
Connie McGuire
Chelsea Holder
Perry Giles

Member Absent: Peggy Crabtree

Others Present: John Smith, Director of Parks and Recreation
Amber Villarreal, Assistant City Secretary

Others Absent: Melissa Olson, Council Representative

1. Call to Order

Parks and Recreation Director John Smith called the meeting to order.

2. Reorganize the Board

It was the consensus of the board to postpone to the next meeting.

3. Public Comments

None

4. Approval of minutes of the City Cemetery Board meeting of September 6, 2018

Action:

Ms. Connie McGuire moved to approve the minutes of the Cemetery Board meeting of September 6, 2018. Mr. Perry Giles seconded, All Ayes.

5. Hear report on cemetery activities and take any necessary action

Mr. Smith introduced Mr. Gumaro Martinez, Assistant Parks and Recreation Director, noting he will be taking over as Cemetery Sexton and begin training in January.

Mr. Smith reported on the following activities:

- Sold eight spaces and held nine services in September
- Sold seven spaces and held ten services in October
- Adding two full time employees at the Cemetery
- The pavilion project is ready to go out for bid

Ms. Connie McGuire inquired about the cemetery expansion and Mr. Smith explained the land is purchased and money is budgeted to clear the land. Mr. Perry Giles inquired about adding a public restroom and Mr. Smith noted there is a sewer line to the site and that is a strong possibility. He

noted the prefabricated bathrooms that have been installed at the city parks have worked well and our durable.

6. Discuss cemetery projects and take any necessary action

Mr. Smith discussed cemetery projects and presented an estimate to replace the fencing and signage at the front entrance to match the entrance of Addition 12.

{Chairman Chad Hicks arrived}

The board discussed the following concerns:

- High sign to allow for large trucks and equipment to drive through
- Deterioration of Veterans' monument
- Issue with nutgrass and grass burs in the cemetery

Mr. Smith explained he will obtain more quotes for the new entryway design and construction and will reach out to someone about monument preservation and reconstruction.

Ms. McGuire inquired about the tree-planting program and Mr. Smith explained the Keep Waxahachie Beautiful Committee is working on that project and will keep the cemetery in mind.

7. Adjourn

There being no further business, the meeting adjourned at 9:06 a.m.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary