

A G E N D A

A regular meeting of the Senior Center Advisory Committee to be held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, January 16, 2019 at 1:00 p.m.

BOARD MEMBERS: Patti Junkin, Chairman
 Patty Smith, Vice Chairman
 Mike Lee
 Joe Jenkins
 Ray Weable
 Lee Johnson
 Peggy Loftis

1. Call to Order
2. Invocation
3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of September 19, 2018
4. Discuss financial report for period ending December 31, 2018 and take any necessary action
5. Discuss financial report on the STEM Garden for period ending December 31, 2018 and take any necessary action
6. Hear update on STEM Education Garden project and take any necessary action
7. Discuss petition received from Senior Center members regarding Texas Hold ‘Em and take any necessary action
8. Review special events for November and December and take any necessary action
9. Public Comments
10. Adjourn

The Senior Center Advisory Committee reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum

***One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.***

Waxahachie Senior Center Advisory Committee
September 19, 2018

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, September 19, 2018 at 1:30 p.m.

Members Present: Patti Junkin, Chairman
Ray Weable
Lee Johnson
Peggy Loftis

Members Absent: Patty Smith, Vice Chairman
Mike Lee
Joe Jenkins

Others Present: Jeanee Smiles, Director, Waxahachie Senior Citizens Center
John Smith, Director of Parks and Recreation
Amber Villarreal, Assistant City Secretary

Others Absent: Mary Lou Shipley, Council Representative

1. Call to Order

Chairman Patti Junkin called the meeting to order.

2. Invocation

Mr. Ray Weable gave the invocation.

3. Public Comments

None

4. Approval of minutes for Senior Citizens Center Advisory Committee meeting of July 18, 2018

Action:

Chairman Patti Junkin moved to approve the minutes of the Senior Center Advisory Committee meeting of July 18, 2018. Mr. Ray Weable seconded, All Ayes.

5. Discuss financial report for period ending August 31, 2018 and take any necessary action

Ms. Jeanee Smiles, Director of Waxahachie Senior Center, presented the financial report for the period ending August 31, 2018. She explained the biggest expense at this time is the Hickerson Memorial Garden and announced reimbursement for scholarships and transportation have been made to the city. She explained the center now charges for coffee and art supplies so that doesn't impact the general city budget. Ms. Smiles thanked the city for all their support. She noted a new treadmill was purchased with grant money.

Action:

Ms. Peggy Loftis moved to accept the financial report for the period ending August 31, 2018 as presented. Mr. Lee Johnson seconded, All Ayes.

6. Discuss STEM Education Garden financial report for period ending August 31, 2018 and take any necessary action

Ms. Smiles reviewed the STEM Education Garden financial report noting the center recently received some new grants and those will be included on the next financial report. Mr. Weable confirmed that the city will pay for half of the garden cost and Ms. Smiles noted that is correct. Ms. Smiles explained the current gate will be updated to be ADA compliance. Ms. Smiles thanked the city for their support.

Action:

Ms. Peggy Loftis moved to accept the STEM Education Garden financial report for period ending August 31, 2018 as presented. Mr. Lee Johnson seconded, All Ayes.

7. Review revised Membership Form, General Rules, and Code of Conduct and take any necessary action

Ms. Smiles presented a revised Membership Form, General Rules, and Code of Conduct for the Senior Center. She explained the Membership Form was updated to assist office staff. The General Rules and Code of Conduct were revised to continue to keep members safe while attending the Senior Center.

Action:

Ms. Peggy Loftis moved to approve the revised Membership Form, General Rules, and Code of Conduct as presented. Mr. Lee Johnson seconded, All Ayes.

8. Review upcoming special events and take any necessary action

Ms. Smiles reviewed the following upcoming events:

- New Membership drive begins October 1st.
- Santa to a Senior begins in November.
- Veterans Day lunch and program will be in November.

9. Adjourn

There being no further business, the meeting adjourned at 2:27 p.m.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary

11:29 AM
01/10/19
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
Direct Public Grants	
Corporate and Business Grants	
Hilco Electric	2,500.00
Total Corporate and Business Grants	2,500.00
Nonprofit Organization Grants	
United Way	7,500.00
Total Nonprofit Organization Grants	7,500.00
Total Direct Public Grants	10,000.00
Direct Public Support	
Corporate Contributions	3,000.00
Individ, Business Contributions	
Scholarship	3,409.00
Individ, Business Contributions - Other	356.88
Total Individ, Business Contributions	3,765.88
Direct Public Support - Other	24.00
Total Direct Public Support	6,789.88
Donation	867.00
Indirect Public Support	
United Way, CFC Contributions	2,500.00
Total Indirect Public Support	2,500.00
Interest	356.27
Other Types of Income	
Angel Tree Income	3,966.25
Art Department	825.00
Coffee	387.76
Copies	25.15
Exercise Band	247.00
Garden Club	1,873.00
Meals	1,697.46
Memory Brick	50.00
Nifty Needlers	14.00
Transportation	24.00
Tshirt Sales	10.00
Other Types of Income - Other	45.00
Total Other Types of Income	9,164.62
Special Events Income	155.00
Total Income	29,832.77
Expense	
Business Expenses	
Allocation of Programs	
Allocation of supplies	664.04
Angel Tree	3,951.78
Arts and Crafts	403.33
Dance Class - Supplies & Equip	35.00
Food Purchases- Special Program	104.25
Fuel	234.61
Games	107.00
Hickerson Memorial Park	2,473.51
Office	128.84
Office Furniture	25.00
Scholarship	62.00

Waxahachie Senior Advisory Council
Profit & Loss
 January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
Direct Public Grants	
Corporate and Business Grants	
Hilco Electric	2,500.00
Total Corporate and Business Grants	2,500.00
Nonprofit Organization Grants	
Communities Foundation of Texas	103.11
Other Nonprofit Grants	1,590.00
Pearls of the Ivy Foundation	250.00
Shell Oil Company Foundation	1,500.00
Union Pacific Foundation	10,000.00
United Way	7,500.00
Waxahachie Junior ServiceLeague	500.00
Total Nonprofit Organization Grants	21,443.11
Total Direct Public Grants	23,943.11
Direct Public Support	
Corporate Contributions	5,500.00
Individ, Business Contributions	
Gryphon Toy Run	7,378.00
Scholarship	3,409.00
Individ, Business Contributions - Other	2,893.62
Total Individ, Business Contributions	13,680.62
Direct Public Support - Other	24.00
Total Direct Public Support	19,204.62
Donation	902.00
Indirect Public Support	
United Way, CFC Contributions	2,500.00
Total Indirect Public Support	2,500.00
Interest	356.27
Other Types of Income	
Angel Tree Income	3,966.25
Art Department	825.00
Coffee	387.76
Copies	25.15
Exercise Band	247.00
Garden Club	1,873.00
Meals	1,697.46
Memory Brick	50.00
Nifty Needlers	14.00
Transportation	24.00
Tshirt Sales	10.00
Other Types of Income - Other	45.00
Total Other Types of Income	9,164.62
Special Events Income	155.00
Total Income	56,225.62

Waxahachie Senior Advisory Council

Balance Sheet

01/10/19

As of December 31, 2018

Cash Basis

	<u>Dec 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
CNB- Fundraiser 410	11,699.12
CNB -Programs	6,198.51
CNB Money MKT	68,058.57
STEM Education Garden	10,275.32
Total Checking/Savings	<u>96,231.52</u>
Other Current Assets	
Petty Cash	100.00
Total Other Current Assets	<u>100.00</u>
Total Current Assets	96,331.52
Fixed Assets	
Accumulated Depreciation	-70,185.00
Fitness Expansion	27,571.77
Furniture and Equipment	49,276.61
Hickerson Memorial Garden-Park	47,690.05
STEM Garden	
Butterfly Garden	10,000.00
Earth Sciences	5,815.11
Learning Lab	15,875.00
Operational Areas	96,610.00
Soil Conservation	500.00
Technology Teaching Area	49,860.50
Total STEM Garden	<u>178,660.61</u>
Total Fixed Assets	<u>233,014.04</u>
TOTAL ASSETS	<u>329,345.56</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,937.50
Total Accounts Payable	<u>7,937.50</u>
Total Current Liabilities	<u>7,937.50</u>
Total Liabilities	7,937.50
Equity	
Unrestricted Net Assets	292,819.82
Net Income	28,588.24
Total Equity	<u>321,408.06</u>
TOTAL LIABILITIES & EQUITY	<u>329,345.56</u>

11:31 AM
01/10/19
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	
Communities Foundation of Texas	103.11
Other Nonprofit Grants	1,590.00
Pearls of the Ivy Foundation	250.00
Shell Oil Company Foundation	1,500.00
Union Pacific Foundation	10,000.00
Waxahachie Junior ServiceLeague	500.00
Total Nonprofit Organization Grants	13,943.11
Total Direct Public Grants	13,943.11
Direct Public Support	
Corporate Contributions	2,500.00
Individ, Business Contributions	
Gryphon Toy Run	7,378.00
Individ, Business Contributions - Other	2,536.74
Total Individ, Business Contributions	9,914.74
Total Direct Public Support	12,414.74
Donation	35.00
Total Income	26,392.85
Expense	
Business Expenses	
Allocation of Programs	
Allocation of supplies	224.50
Arts and Crafts	40.44
Marketing/Advertising	86.00
Special Events Programs	30.31
Total Allocation of Programs	381.25
Business Expenses - Other	59.99
Total Business Expenses	441.24
Education Garden	250.00
Equipment & Building Maintenananc	1,800.00
Instructors	125.00
Total Expense	2,616.24
Net Ordinary Income	23,776.61
Net Income	23,776.61