

# *A G E N D A*

A regular meeting of the City of Waxahachie Park Board to be held on ***Thursday, November 1, 2018 at 3:00 p.m.*** in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas.

Members: Chad Hicks, Chairman  
Ginger Cole Vice Chairman  
Coy B. Sevier  
William Major  
Betsy Engelbrechtsen  
Byron Gibson

1. Call to Order
2. Reorganize the Board
3. ***Public Comments:*** Persons may address the Park Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approval of minutes of Park Board meeting of September 6, 2018
5. Discuss park construction projects and take any necessary action
6. Discuss park activities and take any necessary action
7. Discuss upcoming park capital projects and take any necessary action
8. Adjourn

**The Park Board reserves the right to go into Executive Session on any posted item.**

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX

<p><b><i>Notice of Potential Quorum</i></b> <b><i>One or more members of the Waxahachie City Council may be present at this meeting.</i></b> <b><i>No action will be taken by the City Council at this meeting.</i></b></p>
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(4)

Park Board  
September 6, 2018

A regular meeting of the City of Waxahachie Park Board was held on Thursday, September 6, 2018 at 3:00 p.m. in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas.

Members Present: Chad Hicks, Chairman  
Ginger Cole Vice Chairman  
Coy B. Sevier  
William Major  
Betsy Engelbrechtsen  
Byron Gibson

Others Present: John Smith, Director of Parks and Recreation  
Amber Villarreal, Assistant City Secretary  
Melissa Olson, Council Representative

**1. Call to Order**

Chairman Chad Hicks called the meeting to order at 3:00 p.m.

**2. Public Comments**

Parks and Recreation Director John Smith announced he was contacted by a resident near Matthews Park inquiring about beautification improvements to the open space. Mr. Smith noted the board will discuss improvements at their next meeting.

{Ms. Ginger Cole and Mr. Byron Gibson arrived}

**3. Approval of minutes of Park Board meeting of August 2, 2018**

**Action:**

*Mr. Coy Sevier moved to approve the minutes of the Park Board meeting of August 2, 2018. Mr. William Major seconded, All Ayes.*

**4. Discuss park projects and activities and take any necessary action**

Mr. John Smith, Director of Parks and Recreation, updated the board on the following park projects:

- Construction of the football field at Penn Park Phase 2 is progressing and the restroom building is quickly moving forward.
- The design of Little Creek Trail Phase 1 is close to completion. There will be two monument signs on each side of Brown Street identifying the trail. The flag pole sign will be moved and be illuminated. Crosswalk lights are possible but will need to be designed to fit TxDOT standards.

**5. Discuss lake projects and activities and take any necessary action**

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Park Board  
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Mr. Smith reported light use of the lake during the Labor Day weekend noting cleanup was not excessive. He explained City Engineer James Gaertner prepared a design for Spring Park and is incorporating some changes. Mr. Smith recommended more permanent changes such as asphalt parking lot with striped parking spaces and improved signage. It was the consensus of the board to discuss lake improvements at their next meeting.

Mr. Smith explained he will have the lake buoys adjusted and reported the bathroom at Spring Park is in the process of being demoed before the new bathroom building is placed.

Ms. Chelsey Gordon, Assistant to the City Manager, presented the interactive map of all the city parks prepared by the GIS Analyst. She explained the interactive map is currently available on the city's website under the Planning Department and will be embedded to the Parks web page within the next week.

## **6. Adjourn**

There being no further business, the meeting adjourned at 3:23 p.m.

Respectfully submitted,

Amber Villarreal  
Assistant City Secretary