

A G E N D A

A regular meeting of the Senior Center Advisory Committee to be held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, March 21, 2018 at 1:30 p.m.

BOARD MEMBERS: Patti Junkin, Chairman
 Patty Smith, Vice Chairman
 Mike Lee
 Joe Jenkins
 Ray Weable
 Lee Johnson
 Peggy Loftis

1. Call to Order
2. Invocation
3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of January 17, 2018
4. Discuss financial report for period ending February 28, 2018 and take any necessary action
5. Review STEM Education Garden financials
6. Review events scheduled for 2018
7. Public comments
8. Adjourn

The Senior Center Advisory Committee reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

Waxahachie Senior Center Advisory Committee
January 17, 2018

(3)

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, January 17, 2018 at 1:30 p.m.

Members Present: Patti Junkin, Chairman
Patty Smith, Vice Chairman
Mike Lee
Ray Weable
Lee Johnson

Members Absent: Joe Jenkins
Peggy Loftis

Others Present: Jeanee Smiles, Director, Waxahachie Senior Citizens Center
John Smith, Director of Parks and Recreation
Mary Lou Shipley, Council Representative

1. Call to Order

Chairman Patti Junkin called the meeting to order.

2. Invocation

Mr. Lee Johnson gave the invocation.

3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of October 18, 2017

Action:

Mr. Mike Lee moved to approve the minutes of the Senior Center Advisory Committee meeting of October 18, 2017. Vice Chairman Patty Smith seconded, All Ayes.

4. Discuss financial report for period ending December 31, 2017 and take any necessary action

Ms. Jeanee Smiles, Director of Waxahachie Senior Center, presented the financial report for the period ending December 31, 2017. She discussed expenses such as the Hickerson Memorial, maintenance, special events, and announced reimbursement for scholarships and transportation have been made to the city.

{Mr. Ray Weable arrived at 1:35 p.m.}

Action:

Vice Chairman Patty Smith moved to accept the financial report for the period ending December 31, 2017 as presented. Mr. Lee Johnson seconded, All Ayes.

5. Review Be a Santa to a Senior Event and take any necessary action

(3)

Ms. Smiles discussed the 7th annual “Be a Santa to a Senior” event stating it was very successful with over 1600 gifts wrapped and delivered. She noted forty-nine volunteers participated in the wrapping party and several seniors in the community and surrounding areas benefited.

6. Review STEM Education Garden financials and consider funding for the fence

Ms. Smiles reviewed the STEM Education Garden financials noting the Gryphon Toy Run funds are not calculated to date. She explained the city’s technology department is assisting to determine the best product for the Tech Garden. She noted she plans on keeping a spreadsheet to provide information on each part of the garden and progress. Ms. Smiles explained a security fence must be built before the tech teaching area can begin.

Action:

Mr. Lee Johnson moved to approve funding in the amount of \$37,010 for the fence construction. Mr. Mike Lee seconded, All Ayes.

7. Public Comments

Pat Lonzo, 401 Spring Creek Drive, Waxahachie, spoke in opposition of allocating the Gryphon Toy Run money to the STEM Garden and recommended it continue to be used for senior center issues and member support. She spoke in opposition to the STEM Garden and requested it be moved to a WISD facility.

Amy Hedtke, 106 Vanderbilt, Waxahachie, spoke in support of Pat Lonzo and her efforts and suggested the board and members work toward a resolution.

8. Adjourn

There being no further business, the meeting adjourned at 2:15 p.m.

Respectfully submitted,

John Smith
Parks & Recreation Director

5:11 PM
03/06/18
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through February 2018

(4)
Combined STEM/Senior

	Jan - Feb 18
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	
GERDAU	1,000.00
United Way	2,500.00
Total Nonprofit Organization Grants	3,500.00
Total Direct Public Grants	3,500.00
Direct Public Support	
Individ, Business Contributions	
Gryphon Toy Run	7,378.00
Individ, Business Contributions - Other	231.92
Total Individ, Business Contributions	7,609.92
Total Direct Public Support	7,609.92
Interest	2.88
Other Types of Income	
Art Department	75.00
Coffee	59.00
Copies	2.30
Exercise Band	28.00
Garden Club	1,205.00
Meals	401.00
Total Other Types of Income	1,770.30
Total Income	12,883.10
Expense	
Business Expenses	
Allocation of Programs	
Allocation of supplies	296.22
Angel Tree	139.85
Arts and Crafts	17.47
Fuel	118.28
Games	107.00
Office Furniture	25.00
Special Events Programs	
Special Event Program Services	40.00
Total Special Events Programs	40.00
Total Allocation of Programs	743.82
Garden Expenses	50.00
Transportation Fee	740.00
Total Business Expenses	1,533.82
Food Preparation Services	275.00
Food Purchases	1,965.00
Instructors	125.00
Total Expense	3,898.82
Net Ordinary Income	8,984.28
Net Income	8,984.28

(4)

5:53 PM
03/06/18
Cash Basis

Waxahachie Senior Advisory Council
Balance Sheet
As of February 28, 2018

	<u>Feb 28, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
CNB- Fundraiser 410	48,667.62
CNB -Programs	5,318.56
Compass Bank	67,746.68
STEM Education Garden	42,749.06
Total Checking/Savings	<u>164,481.92</u>
Other Current Assets	
Petty Cash	100.00
Total Other Current Assets	<u>100.00</u>
Total Current Assets	<u>164,581.92</u>
Fixed Assets	
Accumulated Depreciation	-52,755.00
Fitness Expansion	27,571.77
Furniture and Equipment	46,627.36
Hickerson Memorial Garden-Park	47,690.05
STEM Garden	
Butterfly Garden	10,000.00
Operational Areas	51,500.00
Technology Teaching Area	24,018.00
Total STEM Garden	<u>85,518.00</u>
Total Fixed Assets	<u>154,652.18</u>
TOTAL ASSETS	<u><u>319,234.10</u></u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	310,249.82
Net income	8,984.28
Total Equity	<u>319,234.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>319,234.10</u></u>

5:12 PM
03/06/18
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through February 2018

(4)

	<u>Jan - Feb 18</u>
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	
United Way	2,500.00
Total Nonprofit Organization Grants	<u>2,500.00</u>
Total Direct Public Grants	2,500.00
Direct Public Support	
Individ, Business Contributions	5.18
Total Direct Public Support	5.18
Interest	2.88
Other Types of Income	
Art Department	75.00
Coffee	59.00
Copies	2.30
Exercise Band	28.00
Garden Club	1,205.00
Meals	401.00
Total Other Types of Income	<u>1,770.30</u>
Total Income	4,278.36
Expense	
Business Expenses	
Allocation of Programs	
Allocation of supplies	71.72
Angel Tree	139.85
Arts and Crafts	17.47
Fuel	118.28
Games	107.00
Office Furniture	25.00
Special Events Programs	
Special Event Program Services	40.00
Total Special Events Programs	<u>40.00</u>
Total Allocation of Programs	519.32
Garden Expenses	50.00
Transportation Fee	740.00
Total Business Expenses	1,309.32
Food Preparation Services	275.00
Food Purchases	1,965.00
Total Expense	<u>3,549.32</u>
Net Ordinary Income	729.04
Net Income	<u><u>729.04</u></u>

(4)

5:12 PM
03/06/18
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through February 2018

	<u>Jan - Feb 18</u>
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	
GERDAU	1,000.00
Total Nonprofit Organization Grants	<u>1,000.00</u>
Total Direct Public Grants	1,000.00
Direct Public Support	
Individ, Business Contributions	
Gryphon Toy Run	7,378.00
Individ, Business Contributions - Other	226.74
Total Individ, Business Contributions	<u>7,604.74</u>
Total Direct Public Support	7,604.74
Total Income	8,604.74
Expense	
Business Expenses	
Allocation of Programs	
Allocation of supplies	224.50
Total Allocation of Programs	<u>224.50</u>
Total Business Expenses	224.50
Instructors	125.00
Total Expense	<u>349.50</u>
Net Ordinary Income	8,255.24
Net Income	<u><u>8,255.24</u></u>

NEXT GENERATION EDUCATION STEM GARDEN				FINANCIAL WORKSHEET rev. 2.28.18			
BUDGET \$750,000.00				Donor Income	Income	Expenses	Balance
Operational Areas							
Landscaping, retaining wall, and irrigation	\$ 51,000.00			WSC fundraiser \$\$\$	\$ 51,000.00	\$ 51,000.00	\$ -
Electrical: underground, stations, trim out	\$ 27,000.00			Community Campaign	\$ 15,125.00	\$ 23,553.00	\$ (8,428.00)
Security Fence	\$ 37,010.00	\$115,010.00		WSC fundraiser \$\$\$	\$ 37,010.00	\$ 37,010.00	\$ -
Lawn Master: Klosks Enclosure							
Butterfly Garden							
Water Feature	\$ 2,500.00			Community Campaign	\$ 2,500.00	\$ 2,500.00	\$ -
Landscaping and plants	\$ 10,000.00	\$12,500.00		Lantana Landscape	\$ 10,000.00	\$ 10,000.00	\$ -
Earth Sciences							
Edible & Culinary Gardens: Raised Beds & plants	\$ 33,750.00						
Organic Planting: Vertical Beds & plants	\$ 15,000.00						
Worm Farm and Compost * Structures	\$ 3,000.00	\$51,750.00					
Energy Conservation							
Smart Flower (solar panels)	\$ 36,000.00						
Hydro Power	\$ 28,500.00						
Wind Turbine	\$ 37,000.00	\$101,500.00					
Soil Conservation							
Demonstration trailer with Kiosk	\$ 45,000.00						
10 x 10 Awning	\$ 7,500.00	\$2,500.00					
Technology Teaching Area							
Touch screen panels with technology	\$ 45,000.00			DART Foundation	\$ 25,982.00	\$ 25,982.00	
Structure 20' X 40' shelter with fixtures	\$ 24,018.00	\$69,018.00		DART Foundation	\$ 50,000.00	\$ 24,018.00	\$ 25,982.00
Treehouse							
20' X 30' Custom design Treehouse model with technology	\$ 150,000.00	\$150,000.00					
Water Conservation							
Aquafer with basin and Kiosk	\$ 25,000.00						
10 x 10 Awning	\$ 7,500.00	\$32,500.00					
Hydroponic System							
2) 50 gallon tanks/ 1 vertical	\$ 15,000.00	\$15,000.00					
Learning Stations							
Science Demonstration/Display 1	\$ 2,750.00						
Technology Demonstration/Display 2	\$ 2,750.00						
Engineering Demonstration/Display 3	\$ 2,750.00						
Arts Demonstration/Display 4	\$ 2,750.00						
Mathematics Demonstration/Display 5	\$ 2,750.00	\$13,750.00					
Custom Pad surface for Learning Stations							
Laser printing with designs	\$ 135,000.00	\$ 135,000.00					
	TOTAL BUDGET	\$ 744,278.00			\$ 191,637.00	\$ 174,063.00	

(5)