

A G E N D A

A regular meeting of the City of Waxahachie Cemetery Board to be held on **Thursday, March 7, 2019** at **8:30 a.m.** in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members: Peggy Crabtree, Chairman
Chad Hicks
Connie McGuire
Chelsea Holder
Perry Giles

1. Call to Order
2. Approval of minutes of the City Cemetery Board meeting of January 10, 2019
3. Hear report on cemetery activities and take any necessary action
4. Discuss cemetery projects and take any necessary action
5. Discuss grave opening and closing services and take any necessary action
6. **Public Comments:** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
7. Adjourn

The Cemetery Board reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.

Cemetery Board
January 10, 2019

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, January 10, 2019 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Peggy Crabtree, Chairman
Chad Hicks
Connie McGuire
Chelsea Holder
Perry Giles

Others Present: Gumaro Martinez, Assistant Director of Parks and Recreation
Amber Villarreal, Assistant City Secretary

Others Absent: John Smith, Director of Parks and Recreation
Melissa Olson, Council Representative

1. Call to Order

Chairman Chad Hicks called the meeting to order.

2. Reorganize the Board

Action:

Ms. Connie McGuire moved to nominate Ms. Peggy Crabtree as Chairman. Mr. Perry Giles seconded, All Ayes.

3. Public Comments

Mr. Jeff Hess, 353 Greathouse Circle, Waxahachie, requested the board to revisit their grave opening contract due to the shifting and sinking headstones he believes is caused by the grave opening services.

{Ms. Chelsea Holder arrived at 8:41 a.m.}

4. Approval of minutes of the City Cemetery Board meeting of November 1, 2018

Action:

Ms. Connie McGuire moved to approve the minutes of the Cemetery Board meeting of November 1, 2018. Mr. Chad Hicks seconded, All Ayes.

5. Hear report on cemetery activities and take any necessary action

Mr. Gumaro Martinez, Assistant Parks and Recreation Director, reported the following activities:

November Services, 1; November Sales, 1; December Services, 7; December Sales, 2

6. Discuss cemetery projects and take any necessary action

Mr. Martinez reported the columbarium project may be ready to go out for bid. He explained the engineers are working on the plan and Parks and Recreation Director will have an update at the February meeting. The board requested a visual rendering or markings for the project.

Mr. Martinez explained Phase 2 and 3 of the Cemetery project will possibly include redoing the main entrance, road improvements, and an additional entrance to the cemetery from Jefferson Street. The board discussed additional signage needed for the cemetery restricting entrance at night.

Ms. McGuire asked if the cemetery dumpster can be moved to allow for more parking and preserve the Red Oak tree it is currently next to. Mr. Martinez noted he will have it moved to a better location.

7. Adjourn

Action:

There being no further business, Mr. Chad Hicks moved the meeting adjourn at 8:53 a.m. Ms. Connie McGuire seconded, All Ayes.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary