

A G E N D A

A regular meeting of the City of Waxahachie Cemetery Board to be held on *Thursday, July 12, 2018* at *8:30 a.m.* in the in the Parks & Recreation Building, 401 South Elm, Waxahachie, Texas.

Members: Chad Hicks, Chairman
Peggy Crabtree
Connie McGuire
Chelsea Holder
Perry Giles

1. Call to Order
2. Approval of minutes of the City Cemetery Board meeting of June 14, 2018
3. Hear update on cemetery activities
4. Discuss cemetery pavilion and columbarium project and take any necessary action
5. Public Comments
6. Adjourn

The Cemetery Board reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, June 14, 2018 at 8:30 a.m. in the in the Parks & Recreation Building, 401 South Elm, Waxahachie, Texas.

Members Present: Chad Hicks, Chairman
Connie McGuire
Chelsea Holder

Member Absent: Peggy Crabtree

Others Present: John Smith, Director of Parks and Recreation
Amber Villarreal, Assistant City Secretary

Others Absent: Melissa Olson, Council Representative

1. Call to Order

Chairman Chad Hicks called the meeting to order.

2. Approval of minutes of the City Cemetery Board meeting of May 3, 2018

Action:

Ms. Connie McGuire moved to approve the minutes of the Cemetery Board meeting of May 3, 2018. Ms. Chelsea Holder seconded, All Ayes.

3. Hear update on cemetery activities

Mr. John Smith, Director of Parks and Recreation, reported five funerals were held in May and eight spaces were sold.

4. Discuss cemetery pavilion and columbarium project and take any necessary action

Mr. Smith provided handouts from Sunset Memorial and Stone depicting pictures of columbarium projects they offer. He showed pictures identifying the two types of columbarium's: Legacy and Grand Legacy. He explained the Grand Legacy is an upgraded design and only about \$1,000 increase from the Legacy design. He noted color does not affect the cost as much and the Grand Legacy offers the key locking mechanism the board is looking for. Mr. Smith researched Yelp reviews on the company and spoke to a gentleman from Irving who is pleased with Sunset Memorial's services.

Ms. McGuire inquired about the cemetery pavilion construction time and Mr. Smith noted if the board is ready to move forward now, the item will be presented to council at their first meeting in July and could be bid out soon after. Drainage at the cemetery pavilion was mentioned and Mr. Smith stated he would confirm with the Nay Company that drainage is addressed in the construction plans.

(2)

Action:

Ms. Connie McGuire moved to approve the columbarium project with Sunset Memorial and Stone and to move forward with the plans for the cemetery pavilion approving the combined budget for both projects not to exceed \$125,000. Ms. Chelsea Holder seconded, All Ayes.

5. Public Comments

None

6. Adjourn

There being no further business, the meeting adjourned at 8:55 a.m.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary