

# **A G E N D A**

A regular meeting of the Senior Center Advisory Committee to be held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, July 18, 2018 at 1:30 p.m.

BOARD MEMBERS: Patti Junkin, Chairman  
Patty Smith, Vice Chairman  
Mike Lee  
Joe Jenkins  
Ray Weable  
Lee Johnson  
Peggy Loftis

1. Call to Order
2. Invocation
3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of May 16, 2018
4. Discuss financial report for period ending June 30, 2018 and take any necessary action
5. Discuss STEM Education Garden financial report for period ending June 30, 2018 and take any necessary action
6. Discuss Next Generation STEM Education Garden Preview Party and take any necessary action
7. Review upcoming special events and take any necessary action
8. Public Comments
9. Adjourn

**The Senior Center Advisory Committee reserves the right to go into Executive Session on any posted item.**

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

***One or more members of the Waxahachie City Council may be present at this meeting. No action will be taken by the City Council at this meeting.***

Waxahachie Senior Center Advisory Committee  
May 16, 2018

(3)

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, May 16, 2018 at 1:30 p.m.

Members Present: Patti Junkin, Chairman  
Patty Smith, Vice Chairman  
Mike Lee  
Joe Jenkins  
Lee Johnson  
Peggy Loftis

Member Absent: Ray Weable

Others Present: Jeanee Smiles, Director of Waxahachie Senior Citizens Center  
John Smith, Director of Parks and Recreation  
Mary Lou Shipley, Council Representative

**1. Call to Order**

Chairman Patti Junkin called the meeting to order.

**2. Invocation**

Mr. Joe Jenkins gave the invocation.

**3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of March 21, 2018**

**Action:**

*Mr. Lee Johnson moved to approve the minutes of the Senior Center Advisory Committee meeting of March 21, 2018. Vice Chairman Patty Smith seconded, All Ayes.*

**4. Discuss financial report for period ending April 30, 2018 and take any necessary action**

**Action:**

*Ms. Peggy Loftis moved to accept the financial report for the period ending April 30, 2018. Mr. Lee Johnson seconded, All Ayes.*

**5. Review STEM Education Garden financials**

Ms. Jeanee Smiles, Director of the Waxahachie Senior Citizens Center, discussed balance sheets and identified individual accounts. Further discussion was held pertaining to grants received and the Grant Tracker Program.

Mr. Lee Johnson recommended the fundraising thermometer be placed in the foyer.

(3)

Waxahachie Senior Center Advisory Committee

May 16, 2018

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**6. Review Ordinance No. 2554 for Advisory Member Board**

Ms. Smiles reviewed Ordinance No. 2554 and opened the floor for comments. Mr. Lee Johnson gave his impression of what the role of the advisory board is and requested explanation of the board's responsibility. He stated that Lori Cartwright, City Secretary, was very helpful with an explanation. Discussion was held concerning the board's terms and Ms. Smiles explained that city hall manages the board records and will determine appointments based on the terms.

**7. Review Senior Safety Awareness Program and Breakfast Club events**

Ms. Smiles reviewed the Senior Safety Awareness Program and Breakfast Club events. She reported that the presentations for the Senior Safety Awareness Program were very well prepared and informative. She stated the program will continue for six months with new topics and fifty to seventy people will be in attendance at each meeting.

The Breakfast Club is for widows and widower's Ms. Smiles stated. She informed the Board that the attendance at the latest breakfast was fifty-four. Ms. Smiles explained the purpose of the gatherings is to make sure everyone has an opportunity to socialize. Combatting loneliness is an important part of the Center's mission. Ms. Smiles stated that breakfasts have monthly corporate sponsors.

**8. Public comments**

None

**9. Adjourn**

There being no further business, the meeting adjourned at 2:05 p.m.

Respectfully submitted,

John Smith  
Parks and Recreation Director

(4)

1:47 PM  
07/06/18  
Cash Basis

**Waxahachie Senior Advisory Council**  
**Profit & Loss**  
January through June 2018

	<u>Jan - Jun 18</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Direct Public Grants</b>	
Corporate and Business Grants	
Hilco Electric	1,000.00
<b>Total Corporate and Business Grants</b>	<u>1,000.00</u>
Nonprofit Organization Grants	
United Way	5,000.00
<b>Total Nonprofit Organization Grants</b>	<u>5,000.00</u>
<b>Total Direct Public Grants</b>	6,000.00
<b>Direct Public Support</b>	
Corporate Contributions	1,500.00
Individ, Business Contributions	71.18
<b>Total Direct Public Support</b>	<u>1,571.18</u>
Donation	203.00
Interest	39.02
<b>Other Types of Income</b>	
Art Department	341.50
Coffee	205.00
Copies	19.30
Exercise Band	66.50
Garden Club	1,449.00
Meals	1,544.46
<b>Total Other Types of Income</b>	<u>3,625.76</u>
<b>Special Events Income</b>	<u>155.00</u>
<b>Total Income</b>	11,593.96
<b>Expense</b>	
<b>Business Expenses</b>	
Allocation of Programs	
Allocation of supplies	234.01
Angel Tree	139.85
Arts and Crafts	52.33
Food Purchases- Special Program	4.25
Fuel	169.66
Games	107.00
Hickerson Memorial Park	923.51
Office Furniture	25.00
Special Events Programs	
Special Event Program Services	305.75
Special Events Programs - Other	472.62
<b>Total Special Events Programs</b>	<u>778.37</u>
<b>Total Allocation of Programs</b>	2,433.98
Garden Expenses	991.95
Transportation Fee	1,212.00
<b>Total Business Expenses</b>	<u>4,637.93</u>
<b>Equipment &amp; Building Maintenan</b>	
Building Maintenance Services	50.00
<b>Total Equipment &amp; Building Maintenan</b>	50.00
<b>Food Preparation Services</b>	504.68
<b>Food Purchases</b>	4,818.32
<b>Instructors</b>	50.00
<b>Office and Marketing Services</b>	<u>350.00</u>

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1:47 PM  
07/06/18  
Cash Basis

**Waxahachie Senior Advisory Council**  
**Profit & Loss**  
January through June 2018

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	<u>Jan - Jun 18</u>
Total Expense	<u>10,410.93</u>
Net Ordinary Income	<u>1,183.03</u>
Net Income	<u><u>1,183.03</u></u>

(5)

4:39 PM  
07/09/18  
Cash Basis

**Waxahachie Senior Advisory Council**  
**Profit & Loss**  
**January through June 2018**

	<u>Jan - Jun 18</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Direct Public Grants</b>	
<b>Nonprofit Organization Grants</b>	
GERDAU	1,000.00
Pearls of the Ivy Foundation	250.00
Shell Oil Company Foundation	1,000.00
Waxahachie Junior ServiceLeague	500.00
<b>Total Nonprofit Organization Grants</b>	<u>2,750.00</u>
<b>Total Direct Public Grants</b>	2,750.00
<b>Direct Public Support</b>	
Corporate Contributions	2,000.00
Individ, Business Contributions	
Gryphon Toy Run	7,378.00
Individ, Business Contributions - Other	2,431.74
<b>Total Individ, Business Contributions</b>	<u>9,809.74</u>
<b>Total Direct Public Support</b>	<u>11,809.74</u>
<b>Total Income</b>	14,559.74
<b>Expense</b>	
<b>Business Expenses</b>	
Allocation of Programs	
Allocation of supplies	224.50
Marketing/Advertising	86.00
<b>Total Allocation of Programs</b>	<u>310.50</u>
<b>Total Business Expenses</b>	310.50
<b>Instructors</b>	<u>125.00</u>
<b>Total Expense</b>	<u>435.50</u>
<b>Net Ordinary Income</b>	<u>14,124.24</u>
<b>Net Income</b>	<u><u>14,124.24</u></u>

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4:40 PM  
07/09/18  
Cash Basis

Waxahachie Senior Advisory Council  
Balance Sheet  
As of June 30, 2018

	<u>Jun 30, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
CNB- Fundraiser 410	11,685.40
CNB -Programs	3,087.16
Compass Bank	67,755.04
STEM Education Garden	35,622.95
<b>Total Checking/Savings</b>	<u>118,150.55</u>
<b>Other Current Assets</b>	
Petty Cash	100.00
<b>Total Other Current Assets</b>	<u>100.00</u>
<b>Total Current Assets</b>	<u>118,250.55</u>
<b>Fixed Assets</b>	
Accumulated Depreciation	-52,755.00
Fitness Expansion	27,571.77
Furniture and Equipment	49,276.61
Hickerson Memorial Garden-Park	47,690.05
<b>STEM Garden</b>	
Butterfly Garden	10,000.00
Earth Sciences	5,715.11
Operational Areas	88,510.00
Soil Conservation	500.00
Technology Teaching Area	31,373.00
STEM Garden - Other	-75.00
<b>Total STEM Garden</b>	<u>136,023.11</u>
<b>Total Fixed Assets</b>	<u>207,806.54</u>
<b>TOTAL ASSETS</b>	<u><u>326,057.09</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	500.00
<b>Total Accounts Payable</b>	<u>500.00</u>
<b>Total Current Liabilities</b>	<u>500.00</u>
<b>Total Liabilities</b>	<u>500.00</u>
<b>Equity</b>	
Unrestricted Net Assets	310,249.82
Net Income	15,307.27
<b>Total Equity</b>	<u>325,557.09</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>326,057.09</u></u>

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**Save the Date**  
**The “Living Today for Tomorrow”,**  
**Next Generation Education STEM Garden**  
**Preview Party**

**Wednesday, July 25, 2018**

**9:00 – 11:00 AM.**

122 Park Hills Drive, Waxahachie  
North Side of Waxahachie Senior Activity Center

**Come see our progress so far!**  
**Refreshments and Special Raffle Prizes**

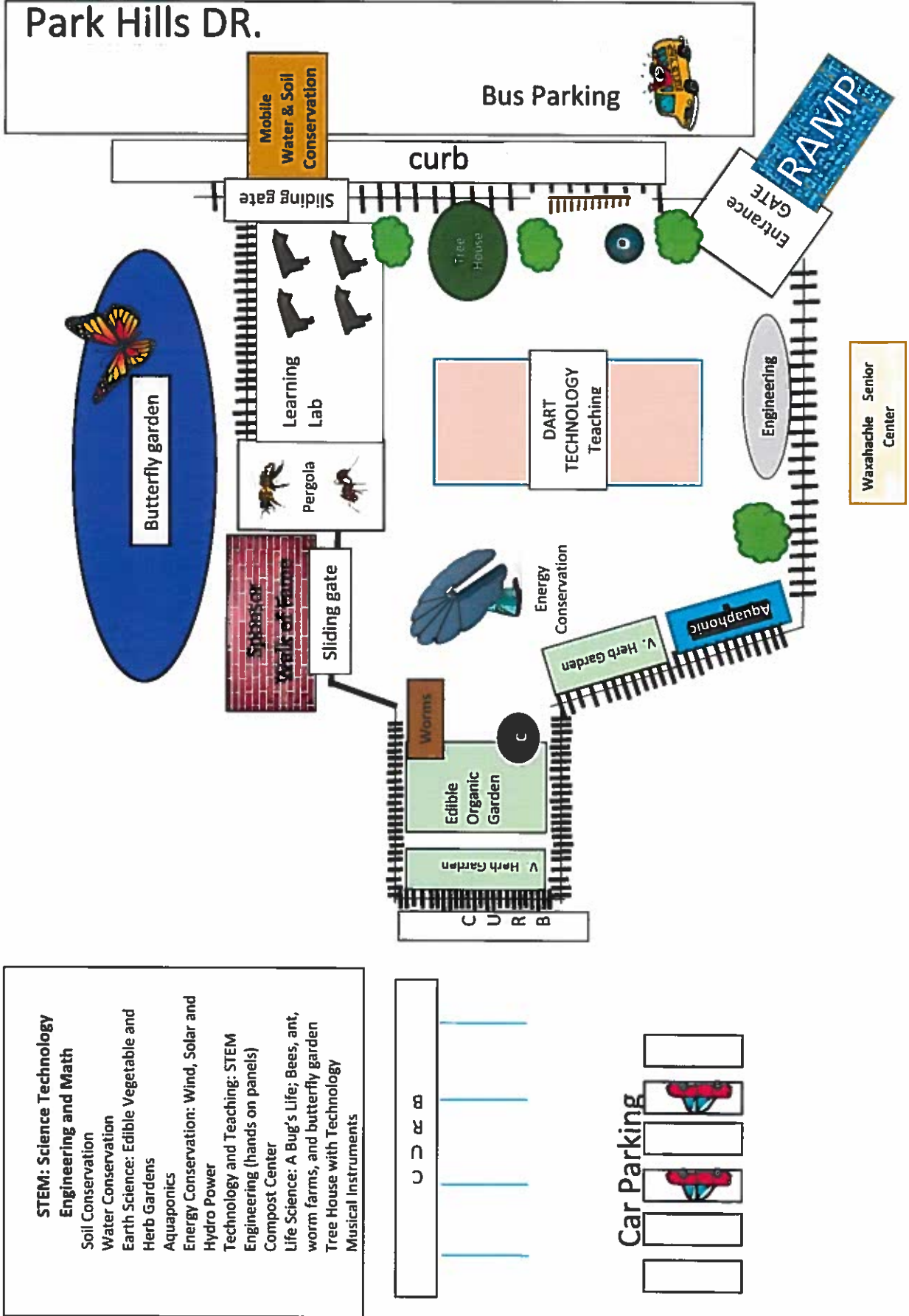
Please join us for a fun morning as we showcase our unique intergenerational learning environment that will provide STI Education opportunities for area students. Meet with comm leaders, educators and supporters of the STEM Education G Project. Attendees will be given a “Passport to Learning”.

More Info: [www.stemeducationgarden.org](http://www.stemeducationgarden.org)  
Questions: Contact Jeanee Smiles at 469.309.4280



# "Living Today for Tomorrow" Next Generation Education STEM Garden Map

(6)



**STEM: Science Technology Engineering and Math**  
 Soil Conservation  
 Water Conservation  
 Earth Science: Edible Vegetable and Herb Gardens  
 Aquaponics  
 Energy Conservation: Wind, Solar and Hydro Power  
 Technology and Teaching: STEM Engineering (hands on panels)  
 Compost Center  
 Life Science: A Bug's Life; Bees, ant, worm farms, and butterfly garden  
 Tree House with Technology  
 Musical Instruments

