

A G E N D A

A special meeting of the Waxahachie Community Development Corporation to be held on *Thursday, August 23, 2018 at 2:00 p.m.* in the Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas.

Board Members: John Sanders, President
 Mike Ramsey, Vice President
 Kevin Strength, Mayor
 Michael Scott, City Manager
 Bob Lynn
 Daniel Morton
 Layne Ballard

Ex-Officio Members: Lori Cartwright, City Secretary
 Charles Harris, Director of Finance
 Sandy King, President/CEO Chamber of Commerce

1. Call to Order
2. Discuss Sports Complex Parking Lot
3. Consider Waxahachie Community Development Corporation 2018-2019 fiscal year budget
4. Discuss downtown amphitheater project and take any necessary action
5. Adjourn

The Board of Directors of the Waxahachie Community Development Corporation reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAYTX.

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting. No action will be taken by the City Council at this meeting.

(2)



Memorandum

To: Waxahachie Community Development Corporation

From: Waxahachie Sports Complex

CC:

Thru: Michael Scott, City Manager

Date: 8-17-2018

Re: Sports Complex Parking Lot Info.

Gentlemen,

Attached you will find the sports complex parking lot breakdown including area and cost projections from 2017. You will also see a map showing reference to the different parking lot areas. Both the Frontage Road Entry and Dumpster Enclosures are complete and both came in under the projected numbers listed on the sheet. Misty Christian with Kimberly-Horn is working feverishly to re-measure the Broadhead Road Entry and to refresh all parking lot projected numbers for this year. I hope to receive the refreshed numbers early next week. As soon as we receive the new numbers, we will forward them to you to have in hand.

(2)

Kimley-Horn and Associates, Inc. Opinion of Probable Construction Cost

Client: City of Waxahachie Date: 8/25/2017
Project: Waxahachie Sports Complex-Parking Lots Prepared By: MDG
KHA No.: Checked By: MDC

Asphalt Parking Lots, Reclamation of Existing Parking Areas with Gurb and Gutter Sheet 1 of 1

Table with columns: Item No., Item Description, Quantity, Unit, Unit Price, Item Cost. It is divided into three sections: Frontage Road Entry, Parking by Frontage Road Entry, and Broadhead Entry. Each section lists various construction items with their respective quantities and costs, including subtotals and contingencies.

25,000
30,000

(2)

Kimley-Horn and Associates, Inc. Opinion of Probable Construction Cost

Client: City of Waxahachie	Date: 8/25/2017
Project: Waxahachie Sports Complex-Parking Lots	Prepared By: MDC
KFA No.:	Checked By: MDC

Parking Park Place					
1	Mobilization	1	LS	\$25,000.00	\$25,000.00
2	Site Prep	1	LS	\$35,000.00	\$35,000.00
3	Asphalt (2" Type D on 4" Type B)	9,400	SY	\$40.00	\$376,000.00
4	Flexbase-Only Spot Repair	2,000	SY	\$15.00	\$30,000.00
5	Erosion Control	1	LS	\$10,000.00	\$10,000.00
6	Pavement Markings	1	LS	\$10,000.00	\$10,000.00
7	Topsoil and Sodding	500	SY	\$10.00	\$5,000.00
8	Excavation	3,050	CY	\$20.00	\$61,000.00
9	Curb and Gutter	1,000	LF	\$20.00	\$20,000.00
				Subtotal	\$572,000.00
				Cont. (20%)	\$114,400.00
				Total	\$686,400.00
				Eng/survey	\$68,640.00
				Total	\$755,040.00

Maintenance Building and Dumpster Enclosure					
1	Mobilization	1	LS	\$5,000.00	\$5,000.00
2	Site Prep	1	LS	\$5,000.00	\$5,000.00
3	Asphalt (2" Type D on 4" Type B)	835	SY	\$40.00	\$33,400.00
4	Flexbase	900	SY	\$15.00	\$13,500.00
5	Dumpster Enclosure	2	LS	\$0.00	\$0.00
6	Excavation	200	CY	\$20.00	\$4,000.00
				Subtotal	\$60,900.00
				Cont. (20%)	\$12,180.00
				Total	\$73,080.00
				Eng/survey	\$7,308.00
				Total	\$80,388.00

- Basis for Cost Projection:**
- No Design Completed
 - Preliminary Design
 - Final Design

This total does not reflect engineering or technical services.

The Engineer has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Engineer at this time and represent only the Engineer's judgment as a design professional familiar with the construction industry. The Engineer cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.



(2)

(3)

OF WAXAHACHIE
WCDC
SUM REVENUES & EXPENDITURES
FY 2018-2019

DESCRIPTION	ACTUAL FY 16-17	ORIGINAL BUDGET FY 17-18	REVISED / YE ESTIMATE FY 17-18	RECOM BUDGET FY 18-19
Beginning Operating Funds	2,741,359.00	3,173,475	3,421,641	2,226,101
Revenues				
Sales Taxes	4,208,763.57	4,382,000	4,343,000	4,539,000
Misc Revenue	8,600.84	8,000	2,300	5,000
Charges for Services - Civic Center	554,753.53	512,300	514,375	523,000
Charges for Services - Sports Complex	128,624.41	134,100	165,000	178,500
Investment Income	31,387.79	30,000	42,500	43,800
Total Revenues	4,932,130.14	5,066,400	5,067,175	5,289,300
Transfers In	388,610.00	50,000.00	50,000	50,000.00
Total Revenues & Transfers In	5,320,740.14	5,116,400	5,117,175	5,339,300
Total Funds Available	7,673,489.14	8,239,875	5,117,175	7,515,401
Expenditures - By Department				
Non Departmental	44,000.24	177,965	659,583	33,332
Civic Center	1,177,877.79	1,554,552	1,792,301	1,093,792
Sports Complex	1,257,226.28	1,745,663	1,790,791	1,228,457
Community Beautification	270,720.89	487,383	489,009	432,210
Transfers	1,890,633.30	1,581,031	1,581,031	1,737,093
Total expenses	4,640,458.50	5,546,594	6,312,715	4,524,884
Revenues & Transfers In, Less Expendit	680,281.64	(430,194.00)	(1,195,540)	814,416
Ending Operating Funds	3,421,640.64	2,743,281	2,226,101	3,040,517
Less: Resv				1,381,800
Available Reserves				<u>1,658,717</u>
Expenditures - By Object of Expenditui				
Personal Services	992,661.58	1,202,590	1,101,020	1,173,115
Supplies & Materials	194,808.12	210,570	215,839	200,100
Operating Expenses	358,065.61	378,943	410,751	399,854
Maintenance	649,187.45	501,630	496,778	526,691
Travel, Training, Etc.	9,005.08	13,750	13,359	12,881
Utilities & Fuel	395,316.52	461,080	419,030	433,150
Capital	150,780.84	1,197,000	2,074,907	20,000
Debt Service - Trans	1,739,181.00	1,581,031	1,581,031	1,737,093
Trans - Other	151,452.30	0	0	22,000
Total expenses	4,640,458.50	5,546,594	6,312,715	4,524,884

(3)

Account #	Description	ACTUAL FY16-17	ORIGINAL BUDGET FY 17-18	REVISED / YE ESTIMATE FY 17-18	RECOMMENDED CORE BUDGET FY 18-19
WAXAHACHIE COMMUNITY DEVELOPMENT CORP. FUND REVENUES					
208-41200	Sales Taxes	4,208,763.57	4,382,000	4,343,000	4,539,000
208-44101	Civic Center -Operating Revenues	72,689.33	65,000	65,800	66,200
208-44102	Civic Center -Catering Commission	29,941.00	26,800	27,100	26,000
208-44103	Civic Center -Concession Commission	725.00	500	450	450
208-44104	Civic Center -Advertising Fee	600.00	1,000	800	800
208-44105	Civic Center -Utility Surcharge	8,864.00	8,200	4,000	4,500
208-44106	Civic Center -Alcohol Beverage Fee	8,441.00	8,000	8,275	8,350
208-44107	Civic Center -Vending Machine	616.50	500	500	500
208-44407	Culture & Rec-Concession Commission	14,492.41	14,000	14,000	15,000
208-44413	Culture & Rec-Sports Complex Field Use Fees	21,263.00	21,600	34,000	34,500
208-44414	Culture & Rec-Sports Complex Team Fees	28,635.00	33,500	38,000	42,000
208-44415	Culture & Rec-Sports Complex Fees	2,900.00	0	0	0
208-44417	Culture & Rec-Sports Complex Baseball Tourney	61,334.00	65,000	79,000	87,000
208-47502	Interest From Cash Pool	31,387.79	30,000	42,500	43,800
208-47808	Civic Center Equipment Rental	34,909.20	31,500	32,100	32,900
208-47809	Civic Center - RV Space Rental	375.00	300	250	300
208-47652	Facility Rental - Civic Center	396,492.50	370,500	375,100	381,000
208-49217	Transfer from TIRZ	48,240.00	50,000	50,000	50,000
208-49303	Transfer from Resv	340,370.00	0	0	0
208-49651	Miscellaneous Revenue - Other	1,164.82	8,000	2,300	5,000
208-49652	Miscellaneous Revenue - NSF Check Fees	160.00	0	0	0
208-49653	Miscellaneous Revenue - Ins	7,276.02	0	0	0
WAXAHACHIE COMMUNITY DEVELOPMENT CORP. FUND REVENUE TOTAL		5,320,740.14	5,116,400	5,117,175	5,339,300

WAXAHACHIE COMMUNITY DEVELOPMENT CORP. FUND EXPENSES					
NON DEPARTMENTAL					
208-000-51800	Salary & Benefit Contingency	0.00	170,300	0	0
208-000-53200	Professional Services	29,970.00	4,250	4,250	4,250
208-000-55100	Insurance & Bonds	3,530.24	3,415	3,411	3,582
208-000-57100	Land	0		297,000	0
208-000-57400	Improv Other Than Buildings	0.00		351,422	0
208-000-59100	Transfer to General Fund	151,452.30	0	0	22,000
208-000-59302	Transfer to WCDC Debt Service	1,739,181.00	1,581,031	1,581,031	1,737,093
208-000-59710	Miscellaneous Expense	10,500.00	0	3,500	3,500
NON DEPARTMENTAL TOTAL		1,934,633.54	1,758,996	2,240,614	1,770,425

CIVIC CENTER DEPARTMENT					
208-520-51100	Salaries	307,827.34	321,640	353,700	358,890
208-520-51200	Salaries-Part-Time	19,871.52	23,800	29,290	30,800
208-520-51500	Salaries-Overtime	11,178.37	14,420	14,420	15,710
208-520-51600	Auto Allowance	7,500.00	7,500	7,500	7,500
208-520-52100	Longevity	5,511.00	5,810	6,000	6,740
208-520-52200	Retirement-FICA	26,306.56	27,500	30,900	31,590
208-520-52400	Life & Health Insurance	48,291.50	55,740	53,520	43,540
208-520-52501	Retirement Plan Contribution-TMRS	52,144.51	54,240	59,170	59,180
208-520-52600	Workers' Compensation	3,403.15	2,380	2,840	1,940
208-520-53200	Professional Services	1,710.30	1,825	1,815	1,865
208-520-53310	Bank Service Charges	5,210.75	6,100	6,100	6,400
208-520-53401	Computer Services and Support	5,589.98	5,500	5,500	6,000
208-520-54101	Utilities - Water	20,102.61	32,000	23,000	24,200
208-520-54230	Lawn Care Services (City Owned)	30,802.23	32,400	32,100	32,400
208-520-54310	Maintenance, Building (Upkeep)	98,390.87	87,400	87,400	89,915
208-520-54320	Maintenance, Improvements	68,515.30	19,920	19,920	5,000
208-520-54330	Maintenance, Purchased Equipment	59,521.93	16,050	16,050	42,291
208-520-54420	Equipment & Vehicle Rental	5,429.83	7,550	7,550	9,400
208-520-54430	Uniform/Janitorial Supply Rental	21,482.59	24,000	23,700	24,000
208-520-55000	Other Purchased Services	29,410.72	30,496	30,210	30,496
208-520-55100	Insurance & Bonds	16,259.57	16,581	15,033	15,785
208-520-55150	Phones, Pagers, Internet, Cable	28,686.61	29,000	31,650	32,300
208-520-55200	Postage	297.28	600	420	500
208-520-55250	Advertising - Legal & Classified	0.00	400	400	400
208-520-55260	Advertising & Promotions	40,250.81	41,730	41,600	42,939
208-520-55300	Printing & Binding	2,142.49	4,000	3,810	4,000
208-520-55350	Travel (Mileage Meals Lodging)	38.77	500	300	300
208-520-55400	Memberships/License/Cert Renewal	1,234.15	1,500	1,500	1,631
208-520-55450	Board & Local Meetings	428.08	500	500	700
208-520-56100	Supplies & Equipment	90,669.03	93,020	93,020	43,000
208-520-56101	Supplies & Equip-Chem/Janitorial/Lab/Medical/Tool	1,819.73	2,150	2,110	2,200
208-520-56104	Supplies & Equip-Computers & Accessories	7,587.70	3,000	3,000	3,000
208-520-56105	Supplies & Equip-Advertising & Promotional Supply	2,385.17	3,000	2,968	3,000
208-520-56201	Gas (Heating)	2,021.00	2,500	2,820	2,880
208-520-56204	Electricity	111,117.56	130,000	110,000	113,300

(3)

Account #	Description	ACTUAL FY16-17	ORIGINAL BUDGET FY 17-18	REVISED / YE ESTIMATE FY 17-18	RECOMMENDED CORE BUDGET FY 18-19
208-520-57400	Improv Other Than Buildings	8,215.00	450,000	672,485	0
208-520-57500	Office & Other Equipment	40,744.00	0	0	0
CIVIC CENTER DEPARTMENT TOTAL		1,177,877.79	1,554,552	1,792,301	1,093,792
SPORTS COMPLEX DEPARTMENT					
208-530-51100	Salaries	281,172.38	288,750	283,160	333,500
208-530-51400	Seasonal/Temporary Salary	9,388.80	9,000	9,000	9,000
208-530-51500	Salaries-Overtime	31,977.92	28,850	30,130	30,010
208-530-52100	Longevity	6,294.00	6,630	6,630	6,990
208-530-52200	Retirement-FICA	22,000.88	22,470	23,380	27,071
208-530-52400	Life & Health Insurance	58,198.21	58,400	61,390	70,989
208-530-52501	Retirement Plan Contribution-TMRS	48,169.53	47,190	49,660	56,547
208-530-52600	Workers' Compensation	5,808.22	4,210	4,450	3,888
208-530-53200	Professional Services	17,900.00	0	0	0
208-530-53405	Admin/Tournament Bid Fees	599.00	3,000	1,500	1,500
208-530-53408	Umpire Fees	83,310.65	100,000	98,000	80,000
208-530-54101	Utilities - Water	83,940.37	130,000	110,000	115,000
208-530-54310	Maintenance, Building (Upkeep)	7,643.57	8,000	8,000	9,000
208-530-54315	Maintenance, Landscaping	0.00	15,000	18,000	12,000
208-530-54321	Maintenance, Improvements-Parks and Ballfields	282,709.49	230,000	280,000	217,500
208-530-54330	Maintenance, Purchased Equipment	12,685.12	8,000	8,000	10,000
208-530-54340	Maintenance, Purchased - Vehicle	2,023.63	1,500	1,500	0
208-530-54345	Maintenance, Leased Vehicle	1,444.68	1,680	1,680	1,680
208-530-54400	Vehicle Lease	11,058.27	10,953	10,953	10,953
208-530-55100	Insurance & Bonds	4,861.98	4,980	4,428	4,649
208-530-55150	Phones, Pagers, Internet, Cable	1,990.90	0	2,300	2,350
208-530-55200	Postage	0.00	50	50	50
208-530-55260	Advertising & Promotions	303.88	0	0	0
208-530-55350	Travel (Mileage Meals Lodging)	4,881.10	8,000	8,000	5,000
208-530-55400	Memberships/License/Cert Renewal	2,198.00	5,000	5,000	5,000
208-530-56100	Supplies & Equipment	83,005.56	60,000	60,000	62,500
208-530-56103	Supplies & Equip-Motor Vehicle Parts & Equipment	3,468.88	3,000	3,000	3,000
208-530-56105	Supplies & Equip-Advertising & Promotional Supply	4,891.51	10,000	10,000	10,000
208-530-56202	Gasoline & Oil for Vehicle/Equip	9,463.14	12,000	11,500	12,700
208-530-56204	Electricity	126,018.99	123,000	125,100	127,800
208-530-57500	Office & Other Equipment	0.00	20,000	30,000	0
208-530-57400	Improvements Other Than Buildings	103,821.84	550,000	550,000	0
SPORTS COMPLEX DEPARTMENT TOTAL		1,257,226.28	1,745,663	1,790,791	1,228,457
COMMUNITY BEAUTIFICATION DEPARTMENT					
208-560-51100	Salaries	51,419.30	52,920	54,450	57,200
208-560-52100	Longevity	117.00	190	180	260
208-560-52200	Retirement-FICA	3,880.89	4,030	4,110	4,360
208-560-52400	Life & Health Insurance	7,287.77	7,940	7,940	8,160
208-560-52501	Retirement Plan Contribution-TMRS	7,944.84	8,160	8,480	8,680
208-560-52600	Workers' Compensation	970.09	720	740	590
208-560-53200	Professional Services	51,142.00	75,000	110,000	110,000
208-560-53201	Training	225.00	250	59	250
208-560-54101	Water	249.98	240	950	1,000
208-560-54240	Landscape	80,530.75	86,000	51,000	108,000
208-560-54330	Maintenance, Purchased Equipment	289.06	500	900	900
208-560-54318	Landscaping - Civic Center	25,955.95	27,000	27,000	27,000
208-560-54317	Landscaping - Sports Complex	10,476.20	16,000	16,000	16,000
208-560-54345	Maintenance, Leased Vehicle	496.48	480	480	480
208-560-54400	Vehicle Lease	5,275.85	5,280	5,280	5,280
208-560-54430	Uniforms/Janitorial Supply Rental	52.94	200	200	400
208-560-55100	Insurance	400.05	413	671	705
208-560-55150	Phones, Pagers, Internet, Cable	941.13	940	840	880
208-560-55200	Postage	45.46	20	70	150
208-560-55260	Advertising & Promotions	548.96	0	0	500
208-560-55300	Printing & Binding	0.00	200	200	150
208-560-55350	Travel (Mileage Meals Lodging)	335.53	400	148	300
208-560-55400	Memberships/License/Cert Renewal	188.89	700	700	625
208-560-56100	Supplies & Equipment	18,079.91	18,000	20,400	58,000
208-560-56101	Supplies & Equip-Chem/Janitorial/Lab/Medical/Tool	2,846.23	3,000	2,899	3,000
208-560-56102	Supplies & Equip-Uniforms/City Labeled Clothing	256.40	400	442	400
208-560-56202	Gasoline & Oil for Vehicle/Equip	784.23	1,400	870	960
208-560-57100	Land	0.00	115,000	115,000	20,000
208-560-57500	Office & Other Equipment	0.00	62,000	59,000	0
COMMUNITY BEAUTIFICATION DEPARTMENT TOTAL		270,720.89	487,383	489,009	432,210
WAXAHACHIE COMMUNITY DEVELOPMENT CORP. FUND EXPENSE TOTAL		4,640,458.50	5,648,594	6,312,715	4,624,884
WCDC FUND, REVENUES LESS EXPENSES		680,281.64	(430,194)	(1,195,540)	814,416