

City of Waxahachie  
401 S Rogers St  
Waxahachie, TX 75165  
Office: (469)309-4170  
Fax: (469)309-4173  
Email: ub@waxahachie.com



### APPLICATION FOR DISCONNECT

- \* Read and understand the application
- \* Print complete answers to ALL questions
- \* Sign the application

SERVICE ADDRESS: \_\_\_\_\_

FORWARDING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP/POSTAL CODE: \_\_\_\_\_

BUSINESS DATE TO BE TURNED OFF: \_\_\_\_\_ (SAME DAY TURN OFF IF TURNED IN BEFORE 3PM)  
Service disconnection only Monday-Friday. No service disconnection on Holidays.

PRIMARY APPLICANT OR BUSINESS NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SOCIAL SECURITY NUMBER OR TAX ID: \_\_\_\_\_

DRIVERS LICENSE NUMER OR STATE ISS: \_\_\_\_\_

D.O.B: \_\_\_\_\_

**By signing this form, I understand:**

- If form is emailed or faxed in, I **MUST CALL** to confirm application was received.
- Disconnect can **NOT** be back dated.
- If there is a deposit on the account, it will be applied to the final bill as a credit.
- I am giving the City of Waxahachie access to my property to maintain and read the water meter.
- The water/sewer is being turned off at my request, therefore I hereby waive all claims against the City of Waxahachie and its employees to any damages caused to the property while the water/sewer is being turned off.

APPLICANTS SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

ACCOUNT #:	SO #	INITIALS:
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