

Cemetery Board  
January 10, 2019

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, January 10, 2019 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Peggy Crabtree, Chairman  
Chad Hicks  
Connie McGuire  
Chelsea Holder  
Perry Giles

Others Present: Gumaro Martinez, Assistant Director of Parks and Recreation  
Amber Villarreal, Assistant City Secretary

Others Absent: John Smith, Director of Parks and Recreation  
Melissa Olson, Council Representative

### **1. Call to Order**

Chairman Chad Hicks called the meeting to order.

### **2. Reorganize the Board**

#### **Action:**

*Ms. Connie McGuire moved to nominate Ms. Peggy Crabtree as Chairman. Mr. Perry Giles seconded, All Ayes.*

### **3. Public Comments**

Mr. Jeff Hess, 353 Greathouse Circle, Waxahachie, requested the board to revisit their grave opening contract due to the shifting and sinking headstones he believes is caused by the grave opening services.

{Ms. Chelsea Holder arrived at 8:41 a.m.}

### **4. Approval of minutes of the City Cemetery Board meeting of November 1, 2018**

#### **Action:**

*Ms. Connie McGuire moved to approve the minutes of the Cemetery Board meeting of November 1, 2018. Mr. Chad Hicks seconded, All Ayes.*

### **5. Hear report on cemetery activities and take any necessary action**

Mr. Gumaro Martinez, Assistant Parks and Recreation Director, reported the following activities:

November Services, 1; November Sales, 1; December Services, 7; December Sales, 2

**6. Discuss cemetery projects and take any necessary action**

Mr. Martinez reported the columbarium project may be ready to go out for bid. He explained the engineers are working on the plan and Parks and Recreation Director will have an update at the February meeting. The board requested a visual rendering or markings for the project.

Mr. Martinez explained Phase 2 and 3 of the Cemetery project will possibly include redoing the main entrance, road improvements, and an additional entrance to the cemetery from Jefferson Street. The board discussed additional signage needed for the cemetery restricting entrance at night.

Ms. McGuire asked if the cemetery dumpster can be moved to allow for more parking and preserve the Red Oak tree it is currently next to. Mr. Martinez noted he will have it moved to a better location.

**7. Adjourn**

**Action:**

*There being no further business, Mr. Chad Hicks moved the meeting adjourn at 8:53 a.m. Ms. Connie McGuire seconded, All Ayes.*

Respectfully submitted,

Amber Villarreal  
Assistant City Secretary