

City Council  
March 19, 2018

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, March 19, 2018 at 6:00 p.m.

Council Members Present: Kevin Strength, Mayor  
Mark Singleton, Mayor Pro Tem  
David Hill, Councilmember  
Mary Lou Shipley, Councilmember

Council Member Absent: Chuck Beatty, Councilmember

Others Present: Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Robert Brown, City Attorney  
Lori Cartwright, City Secretary

## **1. Call to Order**

Mayor Kevin Strength called the meeting to order.

## **2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting**

City Manager Michael Scott reported the agenda is different due to no Planning and Zoning Commission agenda items. He reviewed the Consent Agenda noting an application for Lake Waxahachie Vendor Permit pertains to water skiing classes noting the Park Board recommended approval. The Hachie 50 running race event uses the trail and some come internationally to participate. The CVB through their budget has sponsored funds for this event and the Park Board approved adding a walkway to the trail system at Getzendaner Park for the Hachie 50. Mr. Scott noted WISD is requesting approval for fireworks show at their graduation ceremony.

Mr. Charles Harris, Director of Finance, reviewed the Annual Financial Report for year ended September 30, 2017. He reviewed franchise taxes noting electric came in \$340,000 less than budgeted noting overall, revenues were over and moving forward payments will be made quarterly and will have a better history versus semi-annual payments. Mr. Harris reviewed charges for service noting there was \$570,000 surplus for the overall charges of services and almost all had to do with impact fees. He stated impact fees are difficult to budget and we don't budget at all in the general fund budget. He stated we don't budget for insurance reimbursements noting we have an overall miscellaneous but we don't budget for it. Mr. Harris stated overall we collected more revenue than we budgeted for and spent less than we budgeted. Overall, the variance in the general fund was approximately \$1.2 million dollars. He stated there is \$11.7 million in unrestricted fund balance and it takes approximately \$100,000 to operate daily. Mr. Harris stated the city has a 90 day rainy day fund. Mr. Harris reviewed the utility fund noting the audit does not contain and provide for a budget and financial statement for this fund. He reported the water fund had a surplus of \$17,900 and the wastewater fund had a surplus of \$661,991. The utility fund is based on accrual account.

Mr. Tommy Ludwig, Executive Director of Community Services, reviewed Items 10 and 11 on the Council agenda being a proposed contract with Kimley-Horn to provide professional engineering services for the design of a new 24" water line from the elevated storage tank on FM 664 to Hwy 287 Business. He stated the engineering will be completed in June and looking at April 2019 to complete the project. Mr. Ludwig stated the funding will be bonds and before Council will be a Reimbursement Resolution for consideration. He stated the estimated cost is \$360,000 for construction and \$16,000 for easement noting it is planned for engineering this year on the Capital Improvement Plan.

Mr. Ludwig reviewed Items 12 and 13 on the Council agenda being a proposed contract with Kimley-Horn to provide professional engineering services for the design of a new 12" water line and (2) pressure reducing valves for the realignment of the 791/769 water distribution system service area along FM 813 east of Hwy 287 Bypass from Dean Box Drive to the Sandstone Ranch Subdivision. He stated this opens up development near Ovilla Road being Shepard's Place and Emory Lake. He explained the timing is August 2018 for completion of engineering and April 2019 to complete the project. Mr. Ludwig stated construction cost will be approximately \$1 million dollars and \$230,000 in land acquisitions.

City Manager Michael Scott asked Council if they would like staff to bring items before Council that are on the Capital Improvement Plan. Mayor Strength stated it does help remind Council of the projects as they approach. Mayor Pro Tem Mark Singleton stated there is very much detail on the background on the projects and it helps to cycle them again to Council. Mr. Scott thanked Council for their guidance.

Ms. Judy Demoney, Mid-Way Regional Airport Manager, referenced Item 15 on the Council agenda pertaining to a TxDOT Aviation Grant project to construct security fencing at the airport. She stated this stems from their 2016 Master Plan noting the FAA is ready to move forward as well as the City of Midlothian. She explained this year will be design and engineering and in order to maximize funds, the project will be spread over a four-year period.

Mr. Scott stated fencing has been on the plan for some time and getting it will help close some sales.

Mr. Ryan Studdard, Director of Building and Community Services, reviewed the revised Ordinance repealing and replacing Ordinance No. 2520 Food and Food Handlers. He reviewed the summary of changes noting the Ordinance updates the TFER from the 2006 version to the 2015 version with new inspection form, updates terms and conditions, replaces all references to Environment Health with Building & Community Services, adds an "Improvement Plan" and reference to Section 1-12 to Article III, and removes repetitive language which reduced the Ordinance from 15 pages to 6 pages.

Mr. Andrew Burch, Dove's Nest, stated after visiting with city staff he feels better about what is being accomplished with the proposed Ordinance. He stated he is in agreement with the policies on food and food handlers and the temperature of food storage but expressed concern with the physical features of the historic buildings noting the Dove's Nest has a 30 gallon grease trap. Mr. Burch stated city staff may advance their career and someone else come in and interpret the Ordinance differently. He stated he can't put a 500 gallon grease trap in because his building is

104 years old. Mr. Burch stated he is not against the Ordinance but wanted to go on record voicing his concern.

**3. Adjourn**

There being no further business, the meeting adjourned at 7:04 p.m.

Respectfully submitted,

Lori Cartwright  
City Secretary