

City Council
May 16, 2018

A work session of the Mayor and City Council of the City of Waxahachie, Texas was held in the Council Conference Room, City Hall, 401 South Rogers, on Wednesday, May 16, 2018 at 5:00 p.m.

Council Members Present: Kevin Strength, Mayor
David Hill, Mayor Pro Tem
Chuck Beatty, Councilmember
Mary Lou Shipley, Councilmember
Melissa Olson, Councilmember

Others Present: Michael Scott, City Manager
Albert Lawrence, Assistant City Manager
Lori Cartwright, City Secretary

1. Call to Order

Mayor Kevin Strength called the meeting to order.

2. Discussion of Five-Year Capital Improvement Plan and

3. Discussion of Five-Year Operating Plan

City Manager Michael Scott welcomed everyone and stated the 5 year CIP reflects what is coming down the pipe noting it is a plan, a living document. He stated the intention is to work the plan each year. Mr. Scott stated the outcome is debt needs to be issued in the spring and staff needs a general consensus from Council to move forward.

Mr. Charles Harris, Director of Finance, presented and explained the process of the general fund budget. He stated the process is being amended until the new budget is adopted. Mr. Harris stated we are aiming to pass a formal legal document being an Ordinance adopting the budget and the 5 year plan will be in the budget.

Mr. Harris reviewed the 5 year capital projects in the General Fund. He referenced various department CIP request. He explained departments submitted their departments estimate noting the threshold for this type of plan is \$50,000 or more. Mr. Harris stated Council will receive Service Enhancements to review later in the summer. He explained the process of keeping an annual CIP project totals and running totals of CIP projects.

Mr. Harris stated we will issue bonds in the amount of \$4.8 million. He noted currently the reserve fund (rainy day) is over 2 million dollars noting the city has always budgeted conservative.

Mr. Scott reintegrated that this is a plan and staff has identified it as needs. He stated sometimes council suggests some of these things and sometimes they have other wishes. Mr. Scott stated items can be modified as we move forward noting staff works at the pleasure of City Council.

Mr. Harris reviewed the operating side in the general fund pertaining to the hiring of employees by showing a time/value adjusted costs over 5 years.

Council recessed at 6:15 p.m. and reconvened at 6:30 p.m.

Mr. Harris addressed the 5 year Water CIP project listing noting what drives revenue is growth and rates. He stated if something is growth related then you can use impact fees to help develop the project. Of the two utilities (Water and Wastewater) the Wastewater Fund is more impact fee eligible.

Mr. Scott stated a lot of projects will need to be funded. There is intent to issue debt for the Waxahachie Community Development Corporation and Tax Increment Reinvestment Zone #1 noting the bond package will be brought before Council for adoption.

Mayor Pro Tem David Hill thanked staff for saving the city money.

Mayor Strength thanked Mr. Harris and all the directors.

4. Adjourn

There being no further business, Councilmember Mary Lou Shipley moved the meeting adjourn at 6:57 p.m. Councilmember Chuck Beatty seconded, All Ayes.

Respectfully submitted,

Lori Cartwright
City Secretary