

City Council  
March 18, 2019

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, March 18, 2019 at 6:30 p.m.

Council Members Present: David Hill, Mayor Pro Tem  
Chuck Beatty, Councilmember  
Mary Lou Shipley, Councilmember  
Melissa Olson, Councilmember

Council Member Absent: Kevin Strength, Mayor

Others Present: Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Tommy Ludwig, Assistant City Manager  
Robert Brown, City Attorney  
Amber Villarreal, Assistant City Secretary

## **1. Call to Order**

Mayor Pro Tem David Hill called the meeting to order.

## **2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting**

City Manager Michael Scott reviewed the following items:

- Consent agenda includes parking and loading zone renewals.
- Recognize Honorary Councilmember for March 2019.
- Waxahachie Community Development Corporation Audit and Robert W. Sokoll Audit will be presented by the Finance Director. The audits were presented fairly and accurately.

Planning Director Shon Brooks reviewed SU-18-0180. Mr. Brooks explained the applicant has provided fencing, paving, landscaping, and irrigation. He noted the landscaping is weak and if approved by council, he requests additional shrubs at least two feet in height. Councilmember Mary Lou Shipley asked if the applicant provided a landscape plan by a licensed architect and Mr. Brooks noted yes, but does not believe the landscape matches the height on the plan. Mr. Brooks also explained the correct square footage of the concrete was installed but not in the length and depth outlined by council. Assistant City Manager Tommy Ludwig noted he thought the applicant did the concrete layout to do what was best for his site and that's why he didn't comply with the design the council requested. It was the consensus of council to have the applicant address the landscaping issues.

Police Chief Wade Goolsby explained the Health and Safety Code Chapter 823, Sec. 823.005 requires that an Animal Control Advisory Committee be created to work with Animal Services to ensure that practices and procedures related to animal control are humane, consistent with industry standards and in the best interest of the community. He noted the committee is required to have one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization. Chief Goolsby provided a list of qualified individuals to serve. Councilmember Melissa Olson asked if residents can be added to the board and City Manager Scott noted as the ordinance is

written, additional members can be added during the board and commission selection process and this ordinance and proposed committee is just to bring the city into compliance with the code for the required members.

Assistant City Manager Ludwig explained staff is recommending a three-year master service agreement with Bureau Veritas North America, Inc. for third party health inspection services. He noted the City Health Inspector position is currently vacant and the contract would be utilized while searching to fill the position.

Councilmember Olson inquired about the \$1.5 million transfer in and out of the WCDC audit. City Manager Scott explained that was transferred out of WCDC to the city's general fund for park improvements.

### **3. Adjourn**

There being no further business, the meeting adjourned at 6:58 p.m.

Respectfully submitted,

Amber Villarreal  
Assistant City Secretary