



**APPLICATION FOR CIVIL CONSTRUCTION PLAN REVIEW**  
SUBMITTAL TO PLANNING DEPARTMENT

Select Application  
Type:

- Construction Plan Review       3<sup>rd</sup> Party Engineering Review  
 Construction Plan Checklist       Retainer Fee Check  
 Construction Plans       Detailed Analysis Description

Location of Property: \_\_\_\_\_

Parcel ID No(s): \_\_\_\_\_

Total Area (acres): \_\_\_\_\_

Is Property in FEMA Designated Floodplain? (circle one)

Yes

No

Type of Development: \_\_\_\_\_

Development Name: \_\_\_\_\_

Reason for Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Name: \_\_\_\_\_

Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

**If requesting 3<sup>rd</sup> Party Engineering Review, please be advised:**

A retainer in the amount of \$2,500 is required prior to commencement of 3<sup>rd</sup> party review. Any monies not used will be reimbursed to the applicant listed on this form at the conclusion of the review. To request a quote for services, please email [engineering@waxahachie.com](mailto:engineering@waxahachie.com).

Make checks payable to "City of Waxahachie" and remit to the City of Waxahachie, Attention Planning Department, to the address at the top of this form. This application will serve as your invoice.

**This Section for City Use Only**

Developer Deposit - #2427

Amount: \_\_\_\_\_