



COMMERCIAL BUILDING PERMIT APPLICATION

BUILDING & COMMUNITY SERVICES

DATE _____

PERMIT NO. _____

PROPERTY DESCRIPTION

PROJECT ADDRESS _____ PROPERTY OWNER NAME _____

LOT _____ BLOCK _____ SUBDIVISION _____ PROPERTY OWNER ADDRESS _____

PROJECT NAME _____ PROPERTY OWNER PHONE # _____

TDLR PROJECT NUMBER _____ CONTACT NAME _____
(Required on all projects over \$50,000 construction value)

DESCRIPTION OF PROJECT

CONSTRUCTION VALUE \$ _____ SQUARE FEET UNDER ROOF _____

WATER METER SIZE _____ IRRIGATION METER SIZE _____ CITY SEWER AVAILABLE ____ Yes ____ NO

SUBCONTRACTORS

ELECTRIC UTILITY PROVIDER

Electrical Contractor: _____

Plumbing Contractor: _____

Mechanical Contractor: _____

____ Oncor Electric

____ Hilco Electric

PERMIT APPLICANT INFORMATION

General Contractor _____ Contact Name _____

Address _____ Phone # _____

City/State/Zip _____ E-Mail: _____

Signature of Permit Applicant _____

Please Print Name _____

Building Permit Fee \$ _____ (8700) Water Impact Fee \$ _____ (8800) Sewer Impact Fee \$ _____

Roadway Impact Fee \$ _____ (3070) Meter Set Fee \$ _____ **Utility Fees Entered by** _____

Released for Construction _____

Date _____

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SUBMITTAL CHECKLIST

The City has in effect Unified Development Codes, the 2018 International Codes, and the 2017 National Electrical Code. Please refer to these documents for preparation of your plans.

Please allow minimum of (15) working days for review.

The permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

If this permit is for a shell building, then each individual tenant will need to apply for a CO.

***Submit (2) hard copies and (1) digital copy including the following:**

- **BUILDING PLANS** **SIZE: 24" x 36"**
 - Elevations
 - Approved Plat
 - Floor plan
 - Roof plan
 - Door, window, and hardware schedule
 - Structural plans
 - Foundation plan designed by a State of Texas licensed professional engineer
 - Construction details: interior and exterior wall sections, interior finish, interior elevations, etc.
 - Mechanical, electrical (including riser diagram), and plumbing (including riser diagram) plans.
 - Fire protection plan for fire-rated walls, ceilings, and floors (if applicable)
 - Architect's or engineer's seal and signature as required by state law
 - Site Plan- Location of building on property and setbacks
 - Civil Plans

- **ENERGY PLANS** **SIZE: 8.5" x 11"**
 - COMcheck or equivalent energy code compliance report

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

Signature of Applicant

Date