



CITY OF WAXAHACHIE BUILDING & COMMUNITY SERVICES HEALTH INSPECTIONS

PERMIT APPLICATION

MOBILE FOOD UNIT

The following items are required to be met to obtain a permit for food service.

1. Application filled out completely and approved by the Director of Building & Community Services.
2. Proof of liability insurance on vehicle used for transportation. Mobile food units must have liability insurance on the business in addition to vehicle insurance.
3. Copy of food establishment permit for commissary/kitchen if food items are not prepared on-site in mobile unit or if food items are not pre-packaged.
4. Copy of Certified Food Manager Certification for food preparation units; copy of Food Handler Safety Course for additional workers. Units that serve pre-packaged foods only must have Food Handler Safety Course for at least one (1) worker with that unit.
5. Mobile units may not set up for an extended time frame and must continue to move once finished conducting business.
6. Copy of valid state issued driver's license of applicant.
7. Units must set up an inspection with the Health Inspector.
8. Pay the necessary fees as follows: **Mobile Food Unit - \$150.00 for annual permit**

**** Additional information may be required at any time during the application review ****

The following guidelines will need to be met in order to obtain a permit for food service:

1. Only approved food will be permitted. Any changes regarding operation must be pre-approved before proceeding with service. **HOME PREPARATION OR STORAGE OF FOOD IS NOT ALLOWED.**
2. All meat, dairy, and perishable food products must be stored at 41°F or colder or at 135°F or hotter. All equipment used for temperature control must be sanitary and suitable for use.
3. All foods, food containers, utensils, napkins, straws, and single service materials must be stored well above the floor and adequately protected from splash, dust, insects, weather, or other contamination.
4. All condiments (including sauces, relish, mustard, catsup, etc.) available for self-service must be available in single self-service packets or be dispensed from sanitary automatic dispensers.



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5. When self-service ice dispensers are not provided, ice scoops are required. Ice used for human consumption must be stored separately from ice used to refrigerate drink bottles, cans or cartons. Ice storage units must have open drains to prevent submergence of chilled items from contact with melted ice water.
6. Mobile Unit Permits are valid from the date of issuance to December 31 of the permitted year.
7. Any food unit who enters upon any premise owned, leased, or rented by another and refuses to leave such premises after having been notified by the owner, occupant, or such premises, or its agent, to leave the same and not return to such premises shall be deemed guilty of a misdemeanor.
8. It shall be unlawful for any person to give any false or misleading information in connection with his/her application for a permit required by the City Code of Ordinances.
9. Every food unit having a permit issued under the provisions of the City Code of Ordinances, and doing business within the City of Waxahachie, shall display the permit upon the request of any person, and failure to do so shall be deemed a misdemeanor.
10. Failure to meet provisions of these regulations may result in a municipal court citation and fines of up to \$2,000 for each violation. All food establishments will be required to comply with all of the guidelines listed unless written permission is given by the Director of Building & Community Services.



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MOBILE FOOD UNIT PERMIT APPLICATION

Date of Application: _____

Organization Name: _____ Phone: _____

Name of Applicant: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Type of Mobile Food Service

Pre-Packaged Only Food Preparation Beverage/Ice Cream/Snow Cone

****Please attach a copy of menu items that will be available from Mobile Unit.**

Name of Commissary: _____

Commissary Address: _____

Commissary Permit No. _____ Permitting Agency: _____

Vehicle Information (Permit is only good for described vehicles.)

Vehicle 1

Make: _____ Model: _____ Year: _____

Vehicle Identification No. (VIN): _____ Color: _____

License Plate No.: _____ State: _____

Vehicle 2

Make: _____ Model: _____ Year: _____

Vehicle Identification No. (VIN): _____ Color: _____

License Plate No.: _____ State: _____