



## PUBLIC NOTICE

3/18/2020

The Waxahachie Municipal Court is rescheduling all defendants and witnesses set for a Show Cause Hearing, Plea Docket or Trial from March 26, 2020 through May 11, 2020. You will receive a written notice from the Court advising you of the new date and time for the Hearing, Plea Docket or Trial.

As a result of the current Coronavirus Disease 2019 (COVID-19) threat the Waxahachie Municipal Court is encouraging community members to do the following as relates to any Criminal citations/cases and/or witness notification a person may have with the Waxahachie Municipal Court:

1. Please ensure you review the options you have on the citation. For your convenience, most tickets can be handled through the mail and payments in full can be handled through our city website at [www.waxahachie.com](http://www.waxahachie.com). Requests for Defensive Driving and Deferred cannot be paid online and Juveniles have to appear in person before the Judge with a parent or guardian.
2. Please call (469)309-4070 for information regarding your citation. Waxahachie Municipal Court is open Monday – Friday from 8am-5pm.
3. If you believe you are sick, or have been exposed to someone who is sick, or a member of a high risk group according to the Center for Disease Control please exercise the following options to address your citation without entering a court facility:
  - a. Visit our website [www.waxahachie.com](http://www.waxahachie.com)
  - b. Email at [mcourt@waxahachie.com](mailto:mcourt@waxahachie.com)
  - c. Call our main line at (469)309-4070, M-F 8am-5pm
  - d. Mail payments and requests to: Waxahachie Municipal Court PO  
Box 757 Waxahachie, TX 75168. No personal checks accepted.  
Please pay by money order or credit card.

We encourage defendants to handle tickets in one of the above manners if possible to help stop the spread of the COVID-19 Virus.