



PERMIT #: \_\_\_\_\_

**CITY OF WAXAHACHIE  
BUILDING INSPECTION DEPARTMENT  
PROMOTIONAL SIGN PERMIT APPLICATION**

All promotional signs placed within the City of Waxahachie must be reviewed and approved by the Building Inspection Department. Please complete this form and provide a dimensioned sketch of the proposed promotional signage on the reverse side of this form. Promotional signage is allowed for four (4), four-week periods each calendar year per legal business. These time periods cannot be allowed to run consecutively. Separate permits are required for each four-week period promotional signage will be used. Any device described as promotional signage shall not exceed an overall height of thirty-five (35) feet.

Applicants Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(PRINTED)

Name Of Business: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Owners Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

Description of proposed signage: \_\_\_\_\_

**ALLOWABLE LOCATIONS:**

Promotional signage shall be contained on the property of the legal business which it advertises, and shall not extend into the City right-of-way or onto other adjacent property(s). Signage shall not be located in any sight visibility triangle / area, nor shall any combustible materials be placed in contact with lighted signs or any electrical fixtures.

**AS OWNER OR AS AN AGENT FOR THIS PROPERTY, I CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS OF THIS APPLICATION.**

Signature of Applicant: \_\_\_\_\_