



SUP APPLICATION FOR RESIDENTIAL SOLAR

- Select Application Type:
- | | |
|--|---|
| <input type="checkbox"/> Zoning Change | <input checked="" type="checkbox"/> Specific Use Permit (SUP) |
| <input type="checkbox"/> PD Concept Plan | <input type="checkbox"/> PD Detailed Plan |
| <input type="checkbox"/> PD Amendment | <input type="checkbox"/> Site Plan |

The following items shall be included in the application submittal:

- Signed and completed Application form;
- Completed Checklist form for respective application type;
- All required checklist items; and
- Applicable fee(s), see Fee Schedule.

General Location of Property:

Site Address: _____

Parcel ID #: (From www.elliscad.com) _____

Total Area (acres): _____

Subdivision: _____

Lot(s): _____

Block(s): _____

Is Property in FEMA Designated Floodplain? (Circle one)

Yes

No

Current Zoning: _____

Current Use: _____

Proposed Zoning: _____

Proposed Use: _____

Type of Development: _____

Development Name: _____

Reason for Request: (Choose one below)

____ SOLAR PANEL SYSTEM, ROOFTOP

____ SOLAR PANEL SYSTEM, SMALL IN-GROUND

*** CITY TO COMPLETE ITEMS 1-6 BELOW AT TIME OF SUBMITTAL ***

1) Case Number: _____

2) Application Cycle Date: _____

3) P&Z Date (tentative): _____

4) City Council Date (tentative): _____

5) Current Zoning of Property: _____

6) Current Use of Property: _____



Applicant (Agent): _____

Company: _____

Mailing Address: _____

Phone #: _____

Fax #: _____

Email: _____

Property Owner: _____

Company: _____

Mailing Address: _____

Phone #: _____

Fax #: _____

Email: _____

Property Owner's Signature: _____

(REQUIRED)

The information contained on this application, to my best knowledge and belief, is true and correct. I certify that I obtained legal consent from the property owner to submit this application, either for myself as the property owner or as an agent on behalf of the property owner. I also understand that it is necessary for an agent of this application to be present at the Planning and Zoning Commission (P&Z) meeting(s) as well as City Council meeting(s).

Applicant's Signature

Applicant's Printed Name

STATE OF _____ COUNTY OF _____

Before me, _____, on this day personally appeared _____ known to me (or
(First Name, Last Name - Notary)

proved to me on the oath of _____, or through _____, to be the person whose name
description of identity card or other document

is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 20____.

(SEAL)

Notary Public's Signature



SUP CHECKLIST FOR RESIDENTIAL SOLAR

*Case Number: _____
*Entered by City Staff

Parcel ID #: _____

Development Name: _____

Each application shall include the following three (3) items:

Applicant must check each box showing that the item was provided | City will verify Items at time of turn in

Provided Y N			Verified Y N	
<input type="checkbox"/>	<input type="checkbox"/>	1	Two copies (on 8.5 x 11" paper) of site plan showing where the panels will be placed. For this step in the application process, we do <u>not</u> need electrical plans.	
<input type="checkbox"/>	<input type="checkbox"/>	2	Original, embossed Tax Certificate demonstrating all property taxes are paid in full. Can be obtained from: https://www.co.ellis.tx.us/82/Tax-Assessor-Collector .	
<input type="checkbox"/>	<input type="checkbox"/>	3	Application fee in the amount of \$350.00. We accept cash, card, or check (made payable to City of Waxahachie)	

Solar Panel System, Rooftop – A solar-driven energy system that converts solar energy into electricity through photovoltaic panels that are installed on rooftops.

- i) Must be installed to leave no greater than six (6) inches between rooftops.
- ii) Must match the roof pitch on a pitched roof.
- iii) Screening is required on flat roofs.
- iv) Panels shall not be installed on elevations facing a right-of-way.

Solar Panel System, Small In-Ground – A solar-driven energy system that converts solar energy into electricity through photovoltaic panels, that are supported by poles, where the system is not to exceed one thousand (1,000) square feet in size, permitted as an accessory structure wherein the primary use must be to reduce on-site consumption of electric utility power. The maximum overall height of the system shall not exceed eight (8) feet in residential districts, or twelve (12) feet in all other districts, and the system must meet accessory building setbacks. In residential districts, the system must be installed in the rear yard only.



City of Waxahachie Planning Department

2019-2020 Zoning Application Cycles

Application Filing 9am-4pm	Completeness Check	Review Comments Sent to Applicant	Public Hearing Notices	P&Z Meeting 7pm	CC Meeting 7pm
31-Jul-2019	12-Aug-2019	16-Aug-2019	21-Aug-2019	10-Sep-2019	16-Sep-2019
<i>14-Aug-2019</i>	<i>26-Aug-2019</i>	<i>30-Aug-2019</i>	<i>4-Sep-2019</i>	<i>24-Sep-2019</i>	<i>7-Oct-2019</i>
4-Sep-2019	16-Sep-2019	20-Sep-2019	25-Sep-2019	15-Oct-2019	21-Oct-2019
18-Sep-2019	30-Sep-2019	4-Oct-2019	9-Oct-2019	29-Oct-2019	4-Nov-2019
2-Oct-2019	14-Oct-2019	18-Oct-2019	23-Oct-2019	12-Nov-2019	18-Nov-2019
<i>9-Oct-2019</i>	<i>21-Oct-2019</i>	<i>25-Oct-2019</i>	<i>30-Oct-2019</i>	<i>19-Nov-2019</i>	<i>2-Dec-2019</i>
30-Oct-2019	11-Nov-2019	15-Nov-2019	20-Nov-2019	10-Dec-2019	16-Dec-2019
<i>6-Nov-2019</i>	<i>18-Nov-2019</i>	<i>20-Nov-2019</i>	<i>27-Nov-2019</i>	<i>17-Dec-2019</i>	<i>6-Jan-2020</i>
4-Dec-2019	16-Dec-2019	20-Dec-2019	20-Dec-2019	14-Jan-2020	21-Jan-2020
18-Dec-2019	30-Dec-2019	3-Jan-2020	8-Jan-2020	28-Jan-2020	3-Feb-2020
2-Jan-2020	13-Jan-2020	17-Jan-2020	22-Jan-2020	11-Feb-2020	17-Feb-2020
15-Jan-2020	27-Jan-2020	31-Jan-2020	5-Feb-2020	25-Feb-2020	2-Mar-2020
29-Jan-2020	10-Feb-2020	14-Feb-2020	19-Feb-2020	10-Mar-2020	16-Mar-2020
<i>12-Feb-2020</i>	<i>24-Feb-2020</i>	<i>28-Feb-2020</i>	<i>4-Mar-2020</i>	<i>24-Mar-2020</i>	<i>6-Apr-2020</i>
4-Mar-2020	16-Mar-2020	20-Mar-2020	25-Mar-2020	14-Apr-2020	20-Apr-2020
18-Mar-2020	30-Mar-2020	3-Apr-2020	8-Apr-2020	28-Apr-2020	4-May-2020
1-Apr-2020	13-Apr-2020	17-Apr-2020	22-Apr-2020	12-May-2020	18-May-2020
15-Apr-2020	27-Apr-2020	1-May-2020	6-May-2020	26-May-2020	1-Jun-2020
29-Apr-2020	11-May-2020	15-May-2020	20-May-2020	9-Jun-2020	15-Jun-2020
<i>13-May-2020</i>	<i>22-May-2020</i>	<i>29-May-2020</i>	<i>3-Jun-2020</i>	<i>23-Jun-2020</i>	<i>6-Jul-2020</i>
3-Jun-2020	15-Jun-2020	19-Jun-2020	24-Jun-2020	14-Jul-2020	20-Jul-2020