

Waxahachie Community Development Corporation
June 12, 2018

A regular meeting of the Waxahachie Community Development Corporation was held on Tuesday, June 12, 2018 at 3:00 p.m. in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas.

Members Present: John Sanders, President
Mike Ramsey, Vice President
Kevin Strength, Mayor
Michael Scott, City Manager
Bob Lynn
Daniel Morton
Layne Ballard

Ex-Officio Lori Cartwright, City Secretary
Members Present: Charles Harris, Director of Finance
Sandy King, President/CEO Chamber of Commerce

Others Present: Albert Lawrence, Assistant City Manager
Laurie Mosley, Director of Convention & Visitors Bureau
April Ortiz, Civic Center Director
James Villarreal, Recreational Superintendent
Chris Seale, Horticulturist

1. Call to Order

President John Sanders called the meeting to order.

2. Approval of minutes of the Waxahachie Community Development Corporation meeting of May 8, 2018

President Sanders requested to amend the minutes of May 8, 2018 under Item 6 being:

“Discuss Fountain Plaza and Civic Center Star (and shade structure options) at Civic Center and take any necessary action”

From: *After discussion, President John Sanders moved to approve Option A being a 3-point large sail structure. Mr. Daniel Morton seconded, All Ayes.*

To: *After discussion, President John Sanders moved to approve the construction of the Fountain Plaza and Civic Center Star and to approve Option A being a 3-point large sail structure. Mr. Daniel Morton seconded, All Ayes.*

Action:

President Sanders moved to approve minutes of the WCDC meeting of May 8, 2018 as amended. Mayor Kevin Strength seconded, All Ayes.

3. Hear update on Amphitheater

City Manager Michael Scott reported staff has been working with Oncor Electric to relocate some powerlines, charge cable, and fiber. He reported this should begin in the next three weeks and in that time staff will have the final design from Halff Associates. Mr. Scott stated the design will be reviewed internally with staff and be ready to bid in July with anticipated bid opening on August 2, 2018. He stated it should go to City Council on August 20th for formal approval with groundbreaking on August 29th. Mr. Scott stated it is an exciting project and one the community is looking forward to.

President Sanders stated he appreciates staff's time and effort. Mr. Scott thanked the Board for their participation.

4. Hear update on Little Creek Trail and take any necessary action

Mr. Scott reported the city issued debt for this project the last go around and the money is in the bank waiting for it to go to fruition.

Ms. Chelsey Gordon, Assistant to City Manager, reviewed an access easement map noting staff has been working since February to contact nine property owners to gain access and to date three property owners responded willing to agree to the access easements. Ms. Gordon stated staff has been discussing some alternate routes for Phase I of the project. She presented a schematic layout of the trail noting in light of having only three property owners on board, staff thought it might be a good idea to look into a Phase I project eliminating all of those access easements and look at going a different route. Ms. Gordon reported Indian Drive comes behind the 9th Grade Center around the practice fields connecting Chapman Park to Brown-Singleton Park. She explained this route has two easements with one being a WISD access easement. Ms. Gordon stated staff spoke with the District and they are agreeable at this point. She stated there is potentially an access easement with a property owner. Ms. Gordon stated staff will continue discussion with the original property owners and they may get a better understanding of what is going on.

Mr. Scott stated staff has been talking to WISD about coming between what is currently the 9th Grade Center and HEB. He stated the 9th Grade Center is going to be turned into Global High and in discussion with that campus the parking is underutilized. He stated there is potential for parking and creating a trail connection. Additionally, this will allow us to fix the concerns we had. Essentially in Chapman Park we have a sidewalk that needs to be replaced so this will allow us to connect those parks and stay east of Highway 77 and hopefully get the ball rolling on Phase I.

A lengthy discussion was held and Mr. Scott stated 3.2 million is estimated for this project. President Sanders asked what the percent was for this piece of the project and it was determined it is approximately two-thirds of the trail with the total trail being approximately 2 miles. He stated hopefully this sparks an interest in property owners.

Action:

President Sanders motioned to move forward with the approval of the modification of the trail as presented being approximately two-thirds of the original trail and to move forward with construction. Mayor Kevin Strength seconded, All Ayes.

5. Hear and discuss monthly activity updates from city staff

Ms. April Ortiz, Civic Center Director, reported May closed with 58 events booked and June currently has 66 events booked. She reported the Senior Maintenance Tech position has been filled. Ms. Ortiz reported she is working on the Customer Feedback Survey and reaching out to her association on the best way to get it distributed and received feedback.

Ms. Laurie Mosley, Director of Convention and Visitors Bureau, presented a festival and events update noting on June 16 from noon until 8:30 p.m. there will be a Waxahachie Craft Beer & Music Festival in downtown with several brewing companies participating. She reported there will be a live radio broadcast with Sports Radio 1310/96.7 FM The Ticket promoting the event. Ms. Mosley reported the Crape Myrtle Festival will be held June 3rd with Memphis Soul (Motown) concert and fireworks at the Sports Complex and the parade downtown on July 4. Ms. Mosley announced a selfie spot sticker is located outside the Ellis County Museum promoting the "Gonzo247 Mural". She stated tourism project included customer service training for over 300 city employees. Ads for the month of June can be found in Texas Highways, Texas Co-Op Power Magazine, Texas Monthly and 360 West. Ms. Mosley stated at the end of the month she will receive her Certified Tourism Executive certification from the Texas Travel Industry Association's Travel & Tourism College.

Mr. James Villarreal, Recreational Superintendent, reported on June 7th – 10th, the Sport Complex hosted the Senior Slow Pitch Tournament and several teams from the metroplex participated. He reported in July 149 teams will participate in the Junior National Fast Pitch tournament and on July 5th the teams will be in Waxahachie for their opening ceremony. Mr. Villarreal presented photos of sprigs around the track and playground noting they are in the process of germinating. He reported the Felty Elementary mural has been painted and is complete. Mr. Villarreal stated he has received many compliments pertaining to the beautification of the Sports Complex.

President Sanders asked Mr. Villarreal if he has received any feedback from the new parking and traffic flow. Mr. Villarreal stated the response to the parking is very positive but patrons realize the boundaries near the soccer fields and therefore some vehicles are parking outside the gates on the service road. He stated there are employees at the entrance to prevent it.

Mr. John Smith, Director of Parks and Recreation, presented the Beautification report noting it is a busy month with change outs and preparing to plant. He stated the Sports Complex had a change out and the Civic Center is scheduled for June 14, 2018. Mr. Smith stated irrigation and meters are being set at Broadhead Road leading up to the Sports Complex entrance gate

6. Public Comments

None

Waxahachie Community Development Corporation

June 12, 2018

Page 4

7. Adjourn

There being no further business, Mr. Bob Lynn moved to adjourn at 3:46 p.m. Mr. Layne Ballard seconded, All Ayes.

Respectfully submitted,

Lori Cartwright

City Secretary