



# Waxahachie Civic Center

## **Rental Inquiry Form**

Thank you for your interest in the Waxahachie Civic Center. Please fill out this page and indicate in the space below, the date(s) you are requesting to rent the facility.

Requested Date(s): \_\_\_\_\_

Alternative Date(s): \_\_\_\_\_

Number of Guest \_\_\_\_\_

Room Preference (if known): \_\_\_\_\_

## **Type of Event:**

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> Anniversary   | <input type="checkbox"/> Graduation        | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Gun Show      | <input type="checkbox"/> Seminar           | _____                                 |
| <input type="checkbox"/> Arts & Crafts | <input type="checkbox"/> Auction           | _____                                 |
| <input type="checkbox"/> Banquet       | <input type="checkbox"/> Meetings          |                                       |
| <input type="checkbox"/> Benefit       | <input type="checkbox"/> Quinceanera       |                                       |
| <input type="checkbox"/> Birthday      | <input type="checkbox"/> Pageant           |                                       |
| <input type="checkbox"/> Concert       | <input type="checkbox"/> Party             |                                       |
| <input type="checkbox"/> Convention    | <input type="checkbox"/> Proms             |                                       |
| <input type="checkbox"/> Dance         | <input type="checkbox"/> Trade Show        |                                       |
| <input type="checkbox"/> Exhibition    | <input type="checkbox"/> Festival          |                                       |
| <input type="checkbox"/> Fundraiser    | <input type="checkbox"/> Wedding/Reception |                                       |

Please take a few minutes and fill out the information below as accurately as possible. The sales department will contact you to go over your rental inquiry. How do you prefer to be contacted?  Phone  Email  Fax

Contact Information: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Thank you for your interest in the Waxahachie Civic Center.

Waxahachie Civic Center, 2000 Civic Center Lane, Waxahachie, Texas 75165  
469-309-4040 (office), 469-309-4048 (fax), 855-WAXTOUR (toll free)  
[www.waxahachieciviccenter.org](http://www.waxahachieciviccenter.org)